



Association of Medical School Psychologists

The Voice of Psychology in Medical Schools and Academic Health Centers

Section VIII, Society of Clinical Psychology/Division 12 of APA

MINUTES OF THE September PHONE CONFERENCE

September 22, 2004

Present: Jeff Baker, Barbara Cubic, Barry Hong, Jerry Leventhal, Lynn Peterson, Steve Tovian, Danny Wedding and Carl Zimet

Open Section

A. Review of agenda

Prior to beginning the phone conference role call was taken and Dr. Leventhal discussed the planned agenda.

B. Report from Administrative Officer

Ms. Peterson indicated that some of the e-mails being sent to members to verify payment of their dues have bounced back to her and she is attempting to clarify the best way to reach members. To date we have 10 members who have renewed for 2005 by credit card. An e-mail notification will go to members on 10/31/04 regarding paying dues for 2005. Post card reminders will be sent to non-responders. Payments will be acknowledged by e-mail to cut costs unless a member requests another form of acknowledgement. Members will also be given the opportunity to donate to the organization on their dues statement and Dr. Cubic agreed to supply Ms. Peterson with language to put on the dues statement regarding voluntary contributions to the organizations (financial, donation of time and effort, and recruitment).

C. Fiscal Issues

Dr. Tovian reported that AMSP has \$8,453.63 in the bank account. To date no one on the Board has turned in information for next year's budget and Dr. Tovian reminded the Board that he needs that information by year end. To decrease costs involved in dues collection members are being encouraged to use on-line credit card payments for renewals and are being sent e-mail notifications about dues.

The Board also discussed member reaction to the dues increase. Despite some negative feedback most of the input from members suggested that the membership understood the rationale for the dues increase and supported it, recognizing that the organization will become more viable and influential with more resources.

D. Educational Leadership Conference (ELC)

Dr. Zimet had been slated to attend the ELC on behalf of AMSP but a family emergency interfered with his attendance. At the last minute an attempt was made to allow Dr. Cubic to attend on behalf of AMSP but hotel accommodations could not be secured and therefore we were not able to have representation at the ELC.

E. 2005 Directory

To date Ms. Peterson has received only two updated membership forms. The Board wishes to create an up-to-date, accurate membership directory for 2005. A decision was made that the best way to do this would be to update our current directory and then place the draft on the website. Once on the website membership will be encouraged to regularly review the directory for accuracy.

F. AMSP/JCPMS/Kluwer Relationship

Dr. Ron Rozensky, editor of JCPMS, indicated that there are administrative changes at Kluwer in regards to the JCPMS. At this point he is unclear as to Kluwer's follow-up regarding recent discussions about JCPMS becoming the official journal of AMSP. Dr. Rozensky also reminded the Board that Kluwer is seeking a new editor for the journal and if the Board would like to make recommendations to do so.

Since AMSP has decided to make JCPMS its official journal the Board discussed whether it was feasible to have the AMSP logo on the cover of each journal indicating that the journal is the official publication of the organization. A suggestion was also made to see if each volume of the journal could have a page dedicated to how to join AMSP and a member application. Because of the administrative changes at the level of the publisher these requests will be placed on hold until the transition has occurred.

Dr. Leventhal proposed that the editor of JCPMS be made an ex-officio member of the Board and the Board concurred. Dr. Rozensky, as the current JCPMS editor, will participate in phone conference in the future when feasible. Dr. Leventhal also discussed the preparation process for the JCPMS special issue which will include articles based on the papers presented at APA in 2004. He stated that the deadline for the receipt of articles is 9/23/04 although to date he has only received two papers.

G. History of AMSP

A committee made up of Drs. Lethanthal, Wedding, and Zimet from the Board, with Drs. Jack Carr and Reuben Silver, have been discussing the best way to update the history of the organization. Currently, the document describing AMSP's history is in a MS Word text file. As this process proceeds, the Board will be updated

H. Programming for APA in 2005

Drs. King and Leventhal will be co-chairs to establish the programming at APA 2005. Dr. King indicated that she will contact John Hunsley of Division 12 about whether AMSP could participate in jointly sponsored sessions that might increase attendance as well as the amount of presentation time available to AMSP. Currently, two possible topics for programming which are being considered are a presentation on geropsychology or a panel on the new health and behavior codes. Input about the interest in these topics and possible other topics will be obtained from the membership.

I. Consultation Program

Dr. King indicated that there have not been any new developments regarding the consultation program.

J. Planning for an upcoming AMSP conference

Dr. Seime indicated that he is "exchanging e-mails" with Dr. Jack Carr about our national conference. He is exploring the possibility of Seattle as a venue for the conference and asked the Board to consider whether a 2005 conference would be feasible.

K. APA/AMSP Collaboration on Future Surveys

The Board discussed the significance of joint collaboration with APA on issues affecting the membership, e.g. the salary survey for academic health center psychologists.

L. AMSP Website

Dr. Baker continues to be a valued asset in his role of update the website. The Board discussed how to make the "Board only" web page operational. Dr. Cubic will provide Dr. Baker with the draft Policies and Procedures manual for this section and Ms. Peterson will provide Dr. Baker with a calendar of important dates to post.

M. Involving the Membership

The Board discussed ways to increase the membership's involvement in the organization. In response to the Zoomerang survey a number of members implied they were more willing to support the organization through their time and talents. The Board discussed the viability of having members help with AMSP conference planning, awards committee, consultation program, and updating of the AMSP history.

N. Elections

The Board discussed the upcoming elections and issues related to maintaining more continuity on the Board while also allowing for new Board members to join the Board. The idea of having some of the offices staggered was discussed as was the possibility of switching all of the offices to 3-year terms.

The Board discussed how the goal of staggering Board positions could be achieved. Drs. Cubic and Tovan will discuss which office between the treasurer and secretary to extend to a three-year cycle to allow for a staggered slate. Drs. Baker and Zimet will decide who will stay on for a three-year cycle to allow one of the member-at-large positions to be staggered on the slate.

Next phone conference call will be at 5:30 p.m. EST on Wednesday, October 27, 2004.

***Respectfully submitted:
Barbara Cubic, Ph.D., AMSP Secretary***