



## **Association of Medical School Psychologists**

*The Voice of Psychology in Medical Schools and Academic Health Centers*

### **Section VIII, Society of Clinical Psychology/Division 12 of APA**

#### **MINUTES OF THE February Board Meeting**

Saturday, February 12, 2005  
Alexandria, Virginia

**Board Members Present:** Jeff Baker, Barbara Cubic, Barry Hong, Cheryl King, Jerry Leventhal, Lynn Peterson, Ron Rozensky, Rick Seime, and Carl Zimet

**Others Present for Portions of the Meeting:** Annette Brodsky, Nadine Kaslow, Charles Spielberger

#### **Open Section**

##### **A. Review of Agenda**

Prior to the meeting roll call was taken and Dr. Leventhal discussed the planned agenda.

##### **B. Renewal of contract with Administrative Director**

Ms. Peterson reported that the demands placed upon her and her office over the last year evolved appropriately. The Board expressed appreciation for the support to the organization provided by Ms. Peterson in her role as the Administrative Director. The renewal contract was formally signed by both Ms. Peterson and Dr. Leventhal.

##### **C. On-Line Directory**

The On-line directory is working well. Dr. Leventhal will send a general announcement to the members when the on-line directory is revised to include a geographical section. Dr. Hong indicated that a statement should be added to the directory that it is exclusively for use only by the members of AMSP to avoid inappropriate uses of the list. Dr. Baker will also investigate additional ways to secure the directory (e.g. perhaps make it a PDF read only file).

##### **D. By-laws Revisions**

Ms. Peterson will give a final review to the by-laws for accuracy, but the new revisions (dated January 2005) are already on-line.

##### **E. JCPMS**

##### **AMSP/JCPMS/Springer Relationship**

Dr. Rozensky reported that personnel at Springer have indicated that the agreements made at the July 2004 APA meeting in Hawaii between AMSP and Kluwer will go into effect. In 2006 the journal will phase into an electronic version which will be the member benefit. A hard copy will still be available to members for an additional fee

(discounted rate). Springer will now also state on the journal that JCPMS is the official journal of AMSP. Springer will need to make decisions from a business perspective about how and where in JCPMS this announcement will be placed and whether a page could be dedicated to AMSP. The depiction of this relationship between JCPMS/AMSP might include more than the logo (e.g. may have a sub-listing of the mission of the organization to elaborate on AMSP to enhance readership).

The Board also discussed whether the acronym of AMSP truly represents the breadth of the organization's membership and mission. If a name change were to occur the Board discussed the fact that a change should coincide with the establishment of JCPMS as the organization's official journal. Board members were generally supportive of the concept of modifying the Association's name so as to more accurately reflect the breadth of the Association's constituency and to more closely match the breadth of JCPMS' readership. Alternative names to represent the organization were discussed. The Board discussed the importance of involving membership regarding their perspective on the organization's name and mission and ways to accomplish this most effectively. Drs. Leventhal and King will formulate a succinct e-mail to send to the membership to elicit their ideas. The Board discussed the need for a resolution of this issue by the time of the AMSP business meeting at the APA convention in Washington, D.C.

Dr. Rozensky will continue as the editor of JCPMS until the transition of the journal to Springer is completed. Dr. Rozensky also indicated that when he "steps down" from the editorship of JCPMS he will be listed as the founding editor.

The anticipated plan is to identify "an up and coming, energetic professional" who can develop a futuristic vision for the journal. Springer will have ultimate decision making over the editor but desires input from Dr. Rozensky and the AMSP Board. Dr. Rozensky expressed the hope that the editor of JCPMS would not have to function as a middle man when the AMSP Board and Springer discuss business matters.

#### Clinical Case Section

Dr. Hong provided the Board with a draft announcement of a call for papers he recommended that the Board place on the website for AMSP as well as to other APA divisions with overlapping interests with AMSP. This call is for papers which would provide an educational description of a specific illness with an associated case. The case and educational information would then be followed by a discussion from 3-4 senior clinicians who would comment about the case. The title would be "A case presentation of a topic from the AMSP." Dr. Hong will finalize the announcement and then move forward with its release.

Dr. Hong would be the associate editor for this series of papers. Dr. Rozensky indicated that to claim it as a routine feature of the journal that we would need a back log of 3-4 papers when the feature goes in to effect.

#### **F. National Conference Planning**

Based on materials sent by Jack Carr, Dr. Leventhal provided the Board with a cost estimate for attendees if the AMSP national conference was held in Seattle, Washington. The complexities of the conference were discussed in terms of location, cost, format and attracting attendees. The Board discussed the potential of exploring other options which might attract more attendees, esp. Orlando, Florida or Washington, D.C. in Spring or Fall 2006.

Ultimately the Board decided to pursue the location of Washington, D.C. because of the potential links between AMSP and AAMC, APA and NIH that could be generated to bring in speakers on topics relevant to AMSP membership. The date will target the end of September (i.e. September 28-30) or the beginning of October (i.e. October 6-8). The format will be a 2 day conference with an opening reception the night before the conference (with a speaker if feasible). The presentations will likely run a full day on Friday and from 8:30 a.m. – 3 p.m. on Saturday. Drs. Baker & Leventhal also suggested that we might be able to coordinate some training workshops for CoA site visitors with the onset of the conference to attract more attendees. Other possibilities of using Thursday as an opportunity for multitasking will also be explored. Dr. Baker will take the lead on identifying a potential hotel site (i.e. Hyatt Capital, Marriott Metro Center). Each of the Board members will make inquiries about potential ways of securing external funding to support the conference and AMSP resources in the DC area. Drs. King and Seime will prepare a conceptual paper on the theme of the conference.

**J. Awards Committee**

Dr. Zimet indicated that his timeline for the awards process is as follows:

Call for nominations	03/01/2005
Close nominations	04/10/2005
Rankings	05/15/2005
Notifications to winners	05/31/2005

He would like to create a committee of two board members, Dr. Cubic and himself, plus two or three members at large. He indicated several possible individuals to include as Committee members

**K. Special Interest Groups (SIGs)**

Dr. Leventhal would like to send out an announcement to the members about the formation of two new SIGs. These would be on the topics of (1) Psychologists in AMC Student Health Facilities (to be spearheaded by John Crossen); and (2) Training Issues in Academic Health Centers (to be spearheaded by Sharon Berry).

**L. Election Slate**

The Board discussed the upcoming elections and ways to increase potential nominees for the slots open of President-Elect, Treasurer, and Member-at-Large. Dr. King also discussed the possibility of adding a student representative to the Board in the future. Board members were supportive of the idea of adding a student member or early

career professional, e.g., a postdoctoral trainee, to the Board. Nominations close by March 7, 2005.

**M. Membership Recruitment**

Dr. King encouraged the Board to consider ways to enhance membership. She discussed ways to entice members perhaps by sending them our materials before they join or distributing our materials to training directors. Dr. Hong described the importance of going after targeted groups, e.g. chief psychologists, training directors, chairs, faculty members in health psychology, division members. Dr. King will create a follow-up plan on this issue.

Dr. Kaslow also suggested that it would benefit AMSP to target recruiting members from APPIC to enhance the involvement of internship directors in the organization.

**N. Travel Support**

The Board revisited a discussion about how much financial support can be allocated to travel. The Board discussed the importance of supporting travel for Board members who have no source of outside funding for travel on Association business. Dr. Leventhal presented a draft of preliminary policy guidelines that Board members accepted with the understanding that the policies would be modified in the future in keeping with further experience and changes in available financial resources. For the present time the Board will make allocations of money for travel on a case by case basis.

**O. Fund Raising**

Dr. Seime indicated that he would take the lead on creating a plan for fundraising for AMSP.

**The next phone conference will be on Wednesday, February 23, 2005 at 5 p.m. EST.**

**Respectfully submitted:**

***Barbara Cubic, Ph.D., AMSP Secretary***