



*Association of Psychologists in Academic Health Centers*

**BOARD CONFERENCE CALL**

**Wednesday, February 22, 2006, 5:00-6:00 PM, EST**

***Minutes***

**Board Members Present:** Jeff Baker, Barbara Cubic, Cheryl King, Jerry Leventhal, John Linton, Rick Seime, Danny Wedding **Other Individuals on the Call:** Rick Seime (National Conference Chair for 2007) **Board Members Absent:** Barry Hong, Lisa Oipari-Arrigan, Ron Rozensky, Patrick Smith

**Open Section**

**A. Review of Agenda**

Roll call was taken and Dr. King discussed the planned agenda.

**B. Report from Treasurer, Administrative Director**

As of the time of this call 38 members have submitted 2006 dues via checks and 35 members have paid via a credit card. Dr. Smith reported (via written message) that he has received the historical archival data from Dr. Tovian and that a seamless transition between treasurers has occurred. The budget for 2006 is in progress and the taxes for 2005 have been completed. A complete transfer of funds has been made to Mississippi and Dr. Smith has set up a system for on-line banking so that electronic payments can be processed.

The Board discussed the importance of developing a specific budget for 2006, which includes expenses related to conference planning, enhancing the membership meeting at the APA convention, and supplies for printing materials for new members. Board members were invited to submit specific information concerning anticipated expenses to assist Dr. Smith in developing such a budget for board approval.

**C. Renewal of Contract with Administrative Director**

The Board discussed the valuable role that Ms. Peterson has played in her role as the administrative director (with Ms. Peterson). She continues to be vital in the processing of payments, linking members to the website, and a variety of other administrative details. It was also noted that she continues to be highly responsive to requests made by the Board. Given the nature of her contract with APACH (limited time commitment), however, she will not be able to take a lead role as a conference planner or conference arrangements' coordinator for APAHC's 2007 national conference.

The Board agreed unanimously to renew Ms. Peterson's contract and proposed a \$1,500 yearly payment for 2006. The Board also indicated that it would make a good faith effort to increase Ms. Peterson's compensation as the number of APAHC members and the organization's revenues increase. Her estimated monthly time allotment to APAHC will remain at 4-6 hours.

**D. JCPMS**

The Board discussed the search process for a new editor for JCPMS. Dr. Cubic was not on the call as she has applied for the position. Dr. King reported that the status of the search process was reviewed briefly.

**E. Review plan for the Publication Committee**

The Board discussed finalizing the formation of the Publication Committee and reiterated that the main functions of the committee will be to:

- ▶ Maintain communication links with the *JCPMS* Editor and Publisher (Springer);
- ▶ Serve in an advisory role to the Editor and Publisher of *JCPMS*;
- ▶ Keep the APAHC Board informed of evolving *JCPMS* policies and issues (monthly updates, annual report) and;
- ▶ Make recommendations to Board regarding development of other publication opportunities

The Board also finalized the membership for the Publication Committee and Dr. King appointed Dr. Leventhal, Past APAHC President, as the Chair. Other members of the committee will be Dr. King, APAHC President, Dr. Rozensky, Editor of *JCPMS*, and one additional non-board APAHC member (to be appointed). Dr. Leventhal requested that Board members nominate individuals who might fill the role of the non-Board APAHC member through an e-mail to him.

**F. Work Group on Standing Research Committee**

Dr. Leventhal indicated that he has drafted some possible items for consideration by the Research Committee and will distribute these to Drs. Hong and Wedding when they are finalized. He also indicated that he has spoken to Jessica Kohout and Cynthia Belar at the Education Directorate of APA regarding development of a survey of physicians in a larger context regarding their views of issues of interest to our organization. For example, the survey would ask physicians about both their view of psychologists in a variety of domains but also their view of behavioral sciences curriculums in medical school, etc. Dr. Leventhal further indicated that he plans to be in contact with Dr. Suzanne Bennett-Johnson to encourage her involvement in this project.

**G. Other Committee Appointments**

Dr. King requested that Board members submit ideas to her electronically regarding possible nominations for a Membership Chair (2006), Nominations and Elections Chair (2006) and Senior Advisors (2006-2007). She also announced that the APA Conference Program Chair is Dr. Linton.

## **H. National Conference**

Dr. Seime indicated that he has forwarded an enhanced draft proposal regarding the 2007 national conference to the planning group. He indicated that Dr. Robiner has also provided him with additional ideas about the conference and is a staunch supporter of choosing Minneapolis as a site for the conference. Additionally, Dr. Robiner has explored a site in that area, the Radisson Metrodome, which may be able to offer reasonable rates. Dr. Seime is awaiting feedback from others on the national conference planning committee and is planning another conference call by the end of the month.

**The next phone conference call will be held on Feb. 22, 5:00-6:00 EST.**

**Respectfully submitted:**

***Barbara Cubic, Ph.D., APAHC Secretary***