



Association of Psychologists in Academic Health Centers

BOARD CONFERENCE CALL

Wednesday, September 13, 2006, 5:00-6:00 PM, ET

Minutes

2006 Board Members Present: Barbara Cubic, Barry Hong, Cheryl King, Jerry Leventhal, John Linton (partial) and Danny Wedding; **2006 Board Members Absent from the Call:** Jeff Baker, Richard Handel, Patrick Smith; **Other Individuals on the Call:** Tracey Ledoux (student liaison); William Robiner (2007 APAHC Conference Co-Chair), Rick Seime (2007 APAHC Conference Chair) **Absent:** Anna Chur-Hansen (advisor to the president), Lynn Peterson,

Open Section

A. Review of Agenda

Roll call was taken and Dr. King briefly reviewed the planned agenda. Dr. King also welcomed Tracey Ledoux as our new student representative liaison to the board. Ms. Ledoux is obtaining her doctorate degree from Oklahoma State University and is currently on internship at the Houston VA.

B. Publications Committee/JCPMS

Dr. Leventhal reported updated information on the interface with members about how to access JCPMS on-line. He indicated that Springer changed the website so that the previous instructions did not work so a clarification e-mail was sent to the membership. To the Board's knowledge, no additional concerns have been raised about on-line journal access.

Dr. Cubic reported on the JCPMS editor transition. She indicated that the main concern is providing timely reviews to authors who submitted articles from April through July of 2006 as the new editor/associate editors did not receive them until late July/early August. Drs. Leventhal and Hong also discussed the difficulties of establishing a network of reviewers quickly during this transitional period. Dr. Hong suggested a letter of invitation to APAHC members to consider joining the editorial board for JCPMS. Dr. Cubic indicated that she wanted to postpone such a step until she has been in touch with current editorial board members.

C. APA 2007 Conference: Initial Ideas

Dr. Linton has agreed to serve as APAHC program chair for our 2007 offerings at APA. As he was unable to attend the entire call he will start an e-mail exchange about ideas and the program will be discussed further on the next conference call.

D. CAS Update

Dr. Hong indicated that there are no additional updates regarding AAMC that are not captured in the announcements he forwards to the list serve.

The process of designating APAHC representatives to the AAMC was discussed and the bylaws regarding representation were reviewed. Maintaining representation at AAMC meetings could become difficult as covering the costs may be problematic in the future. To date, Drs. Seime and Hong have covered their own costs through their institutions. The Board discussed the pros and cons of having consistency in representation, especially given that Dr. Hong may be running for an AAMC board position. While the Board agreed that APAHC needs to transition the position to being funded, at the present time the budget does not provide for this option. The Board also discussed the possibility of inviting Dr. Cynthia Belar to serve as our representative, possibly for a 3 year term, and decided that she might be a member of APAHC with a double benefit in this role because of her leadership role in APA.

Dr. King will speak privately to Drs. Hong and Seime about whether they have continued interest in serving as the AAMC representative to APAHC. If changes in representation were made to AAMC Dr. Hong indicated that new appointees generally attend their first meeting in March. While AAMC has an additional representative meeting in November, to date APAHC has not had a representative at this fall meeting due to travel expenses.

Additionally, Dr. Hong commented on the possibility that in the future ABPP specialties might be listed through the AAMC

E. Division 12 Liaison Issues

Dr. Wedding reminded the Board that the Division 12 workshops in New Orleans were cancelled which lead to a loss of \$7,000 in revenue. This was much less than would have been incurred if the workshops had not been cancelled. Cancelled workshops have been given an automatic acceptance for San Francisco if the speakers are willing to present in 2007.

Dr. Wedding also indicated that there is a new section, Section 10, in Division 12 for student members. Additionally, he reminded the Board that Dr. Ron Brown will be our new APAHC Representative to Division 12 and will attend mid winter meetings in January of 2007 on our behalf.

F. Membership Renewals

Dr. King explained to the Board that the membership renewal process has been altered to coincide with the APA timeline for renewals. Next month Ms. Peterson will send out renewal notices for 2007

G. APAHC 2007 National Conference

Dr. Seime expressed appreciation to everyone for their ideas and effort regarding the upcoming conference. He explained that he sent out a revision of a draft announcement about the conference that he wants to finalize and send so APAHC psychologists can put a hold on the time slot for the conference. The Board discussed this draft and made additional recommendations to the content which included adding ways in which APAHC membership and other interested individuals could be involved more in the conference (e.g. details about poster submissions, inviting participation in interactive sessions, inviting participation in the mentoring programs). Dr. Linton reminded the Board of the importance of sending out personalized letters to all of the APAHC membership to enhance interest and attendance.

A brief discussion also occurred regarding marketing and the advertising timeline for the conference. Dr. King indicated that Dr. Smith had explained to her earlier (because he could not be on the call) that there will be a cost of \$375 for the campus reception room but more details are still needed about other costs that will be involved in the reception. Dr. Smith will then be able to finalize the conference budget and recommend a registration fee that maximizes the possibility of breaking even with conference expenses and revenues, or perhaps realizing a modest profit for the organization. Additionally, Dr. Smith needs additional details concerning speaker and administrative assistant expenses. Fundraising can begin once the program is finalized and Dr. Hong will spearhead these efforts and Dr. Seime indicated that he has already approached NCS/Pearson about whether they might be interested in providing some support for the conference.

The Board discussed ways of advertising the conference. Ideas regarding who to contact and how to make contact included, but were not limited to, list serves for a variety of organizations, letters to training directors at APAHCs, newsletters for Division 12, 38, 53 and 54, and APA publications which list upcoming events. Dr. Wedding reminded the Board that the conference has already been posted in the Clinical Psychologist under Section 8 news and will continue to post there.

Dr. Robiner indicated that he has 5-6 psychology interns who have voiced interest in volunteering and Drs. King and Seime also indicated that they may also have additional ideas about student volunteers. Dr. Seime underscored the fact that he has an excellent assistant, Dr. Amber Steney, who is helping to move ideas along and is willing to be onsite to help with the conference. He also indicated that we have a number of exciting speakers who have offered or committed to presenting, including Dr. Tom Ollendick, who said the “conference sounds good and exciting” and would be “delighted” to come and present on the EBT Task Force if we want to include that topic.

The Next Board Meeting Conference Call will be Wed. October 11, 2006, 5:00-6:00 EST.

Respectfully submitted:

Barbara Cubic, Ph.D., APAHC Secretary