



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, February 1st, 2016 5:00 P.M. EST

Present on the call: Drs. Zeeshan Butt, Cesar Gonzalez, Leila Islam, Donna LaPaglia, Gerald Leventhal, Cathy Schuman, Laura Shaffer, Amit Shahane, and Wendy Ward

1. **Call to Order and Approval of the Minutes** –January minutes were approved
2. **President's Report:** (Dr. Schuman)
 - A. **Search for new Webmaster:** Dr. Schuman will follow up on information provided by Dr. Butt regarding the search for a new webmaster and report back to board.
 - B. **2015 Taxes and budget documents-** Dr. Shahane provided a spreadsheet detailing the 2015 conference income and expenditures. The \$7,545.54 overage was accounted for by the following expenses: 1) \$4,000 honorarium paid to Dr. Satcher; 2) \$1482.88 to provide Wi-Fi to conference participants; 3) \$1,035.51 conference printed materials; 4) paid night for Early Career Boot Camp (ECBC) participants totaling \$1,438.40; 5) ECB Social Hour \$209.59. A thoughtful discussion ensued regarding financial planning for the 2017 APAHC conference with Dr. Leventhal prompting the conference committee and the board to reflect on the risk/benefit of the overages to help guide next year's process and Dr. Schaffer suggesting we consider how we want to expand our mission (APAHC) and have that guide how we spend our money.
 - C. **Membership Dues:** With the help of Dr. Wyrobeck's detailed instruction and tutorials Dr. Wendy Ward reported a smooth transition into her role as membership chair. She shared that after the first membership renewal emails went out only 50% of the membership renewed compared with 75% at this time last year. There is some speculation we may be seeing a similar drop off in membership --as APA membership rates are down 54% following the allegations of APA's role in supporting the CIA torture programs.
 - D. **Student Representative:** Dr. Schuman announced that the new student rep will be Teresa Yeong-Yi currently training at the University of Kansas. Dr. Gonzalez shared his positive impressions of her skills and abilities with the board.
 - E. **Nominating Committee for CRSPPP, HRSA:** Dr. Schuman asked the board for input regarding having our senior APAHC members help our junior APAHC members get on national committees boards. Dr. Schuman asked Dr. Ward to draft an email to senior APAHC members asking for their participation.
 - F. **AMA-CFAS membership-** Dr. Shahane reported that we were not invoiced for our CFAS memberships. He will work to remedy this moving forward. Dr. Shaffer reported that she will attend her second event as the APAHC CFAS rep in March. She will report back to the board as she becomes more familiar with the meeting, its structure, and how best to navigate this as a psychologist.
 - G. **Division 12 suite time**—Dr. Schuman inquired about APAHC APA events—she asked the board how to proceed with the board meeting and dinner. The board voted to hold the two events separately. Dr. Butt suggested that when scheduling the events to keep in mind the timing of other divisional group events such as the Div. 38 social event scheduled for Saturday evening. Dr. Schuman will inform the board of the date/time/place for these events on a future call.
3. **Treasurer's report:** (Dr. Shahane)

Dr. Shahane reported the he is working on the APAHC taxes due on January 8, 2016. The current financial report is as follows:

Checking Account:	\$37,472.71
Savings Account:	\$10,054.60
<u>Tribute Fund:</u>	<u>\$2,201.48</u>
Total	\$49,728.79

Updates from our committees:

- A. **Publications and Communications:** (Drs. Gonzalez and Leventhal)
 - i. Grand Rounds: Dr. Gonzalez reported that the Newsletter will go out in mid-February. He also asked board members to send him photos of Dr. Sharon Berry.
 - ii. *JCPMS*: Dr. Leventhal reported that work has begun on another JCPMS Special which has a dual theme: psychologists' participation in AAMC-related activities; and psychologists' roles in AHC governance. Contributors include Drs. LaPaglia, Cubic, Smith, and Schmaling. Of note Dr. Darryl Kirsch will contribute to the special issue by submitting an updated version of his 2014 APA presentation on the role of psychology in the health services system.
- B. **Research Committee:** (Dr. Yozwiak and Leventhal) Dr. Leventhal reported that the research committee was asked to participate in the membership survey. He reported that the RC can help but that they need the following support for success 1) he asked board members to help recruit new RC members, 2) the survey process must be done in steps for a high response rate, 3) and that board support is needed to put the survey online. Dr. Schuman suggested that the new student rep can help the RC with this project.
- C. **Health Disparities Committee:** (Dr. Breland-Noble)
No updates
- D. **Membership Committee:** (Dr. Ward)
Updates above in the President's report.

New Business: none

March 4th, 2016, 5:00 pm E.S.T. (800-977-8002; participant code 778748#; moderator code 979266)