



Association of Psychologists in Academic Health Center

The Voice of Psychology in Academic Health Centers

APAHC Board Conference Call Meeting Minutes

February 5, 2018 – 5 PM EST/4 PM CST/ 2 PM PST

Present on the call: Drs. Zeeshan Butt (Voting Member); Kristine M. Diaz (Voting Member); Donna LaPaglia (Voting Member); Molly Clark (Voting Member); Annie Bradford (Voting Member); Wendy Ward (Voting Member); Ron Brown (Voting Member); Amit Shahane (Voting Member); Bill Robiner; Roseanne Illes; Michael Mejia; Leila Islam; Laura Daniels; Amy Williams and John Yozwiak.

1. Call to order: 5:01 pm called to order.
2. Review of January 2018 minutes: Minutes approved by the Board.
3. President's Items (Dr. Butt)
 - a. Officers' manual update: Drs. Butt and Ward will finalize any edits. Once edits are completed, Dr. Diaz will finalize layout and content for distribution to the Board.
 - b. Upcoming APAHC Webinar – Feb 16, 2018 at 2 pm EST: Reminder about webinar.
 - c. Distribution of Board minutes: Based on the response from the listserv to previous Board minutes, Dr. Butt proposed to the Board sharing approved and finalized minutes to membership listserv for transparency. Discussion about pros and cons of distributing minutes to the membership listserv. Some recommendations included sharing a link to approved, finalized minutes on the APAHC website as well as redacting information which reflect executive decisions. Dr. LaPaglia will consult with Division 12 and other Sections to determine how to publish Board meeting minutes. We will discuss again at our next meeting.
 - d. Terms for appointed positions: Review of the Officers' Manual indicated that there are no term limits for appointed positions with the exception of CFAS positions. Discussion on recommended length of position with some variation based on committee. Drs. Butt and Ward will review feedback and make a decision which will be implemented into the final Officers' Manual.
 - e. Book advertisement – Going to listserv: Discussion on the distribution of ad for book advertisement. Motion was put forth to the Board to distribute this ad to the membership listserv. The Board voted unanimously to **not** distribute the book advertisement.
 - f. Trainee membership promotion: Proposal to discuss at another Board meeting the opportunity to provide the first year of membership free for trainees. Discussion about the pros and cons of this fee structure with potential impact on APAHC finances. Board members agreed to discuss further at a future meeting.
 - g. Support for Trainee Representative: Additionally, a proposal to allocate travel funding (\$750) for trainee representative to either APA to APAHC conference was presented to



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the Board. Board members agreed to discuss further at a future meeting once we consult with Division 12 and other Sections.

4. Officer/Committee Items for Board Discussion
 - a. Website update (Dr. Isakson): Taskforce has divided up tasks to identify current APAHC information we want to keep for revised website.
 - b. Grand Rounds newsletter editor search (Dr. Clark): There is one candidate willing to be the next editor-in-chief for the position. Discussion about being transparent and posting for potential interest in the position. Identified need to deadline for interest as well as listing appointment for position (2 year vs 3 year appointment). Additionally, Dr. Clark mentioned that she will clarify the process the to our candidate for transparency and professional courtesy.
 - c. 2019 APAHC Conference (Drs. Ward and Yozwiak): Discussion about scheduling conference to avoid conflict with other conferences. Identified potential timeline for Early-to-Mid February 2019. Identified New Orleans, San Francisco and Charleston as the top three recommendations for conference locations based on 2017 APAHC Conference survey results. New Orleans was selected due to ease to travel in/out of city as well as temperature. However, timing might conflict with Mardi Gras. Suggestion was made to consider Charleston.
5. Other Business (All): None.
6. Next Conference Call:
 - a. Monday, March 5, 2018 at 5 PM EST/4 PM CST/3 PM PST.
 - b. WRITTEN REPORTS - DUE BY FEBRUARY 26.
7. Addendum: Via Board Listserv, Dr. Butt presented a time-sensitive response to the full Board on a request for an endorsement from Dr. Dean McKay on the APA's PTSD clinical practice guidelines. Opportunity was provided to voting Board members to receive additional information on the guidelines. A phonecall was scheduled for 2/23/18 at 1100 am CST for a discussion and Board vote. Voting Board members unable to attend were encouraged to send their vote via email. The Board vote was unanimous in favor of APAHC appearing as a supporting organization for the guidelines. Dr. Butt will notify the Board and membership of the decision.