



Association of Psychologists in Academic Health Center

The Voice of Psychology in Academic Health Centers

APAHC Board Conference Call Meeting Minutes

February 6, 2017 at 5:00 PM (EST)/4:00 PM (CST)/ 2:00 PM (PST)

Present on the call: Drs. Cathy Schuman (Voting Member); Amit Shahane (Voting Member); Zeeshan Butt (Voting Member); Leila Z. Islam; Michael George Mejia; Kristine M. Diaz (Voting Member); Roseanne Illes; Laura Shaffer (Voting Member); Barbara Cubic; Brian Isakson; John Yozwiak; Amy Williams and Wendy Ward.

1. Call to Order and Approval of the Minutes: Meeting convened at 5:04 pm. Dr. Schuman reported revision to January meeting minutes to identify Drs. Roseanne Illes and Michael George Mejia as being presented before the Board for a vote for Diversity Committee Co-Chairs. Board approved January meeting minutes.
2. President's Report and Items for Discussion: Dr. Schuman discussed potential strategies to obtain plaques for APAHC Awards. She identified considerations in terms of costs and time efficiency for completion of task. Dr. Williams suggested obtaining plaques in Detroit where conference will be held. If the cost is excessive, Dr. Cubic will obtain plaques at previously used engraver. Dr. Shahane requested plaque costs for reimbursement to determine payment method (credit card). Dr. Ward suggested alternative to plaque. Due to time constraints, the Board decided to continue to provide plaques to award recipients. Dr. Butt suggested notification to Dr. Brown who is overseeing the Award Committee about the final decision regarding the plaques.
3. Treasurer's report: Dr. Shahane reported our current financial figures: (1) Checking - \$78,681.80; (2) Savings - \$10,057.63; (3) Discretionary Savings - \$2,202.14; and (4) Total Amount - \$90,941.57. He reported that our current funds reflect conference registration monies.
4. Committee Updates:
 - a. APAHC Conference: Dr. Yozwiak reported that 136 people have registered for the conference. Dr. Williams reported 200 as capacity for the conference. Conference brochure and program as well as conference and program posters are being completed by Dr. Diaz. Dr. Shahane identified have poster stands from previous conference, which he will bring to Detroit. Dr. Williams identified saving



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costs on 50 poster boards and stand from her institution. Lastly, Dr. Williams reported that the conference has met minimum cost for hotel. She reported that Paypal fees have increased costs and future conference chairs may want to consider continuing use of this service. Dr. Williams identified MCBC and ECBC are identifying and securing CV consults. She also reported that APA CoA is confirmed. Dr. Shaffer inquired about CE approval for MCBC. Dr. Williams reported that Dr. Cubic and Jennifer at EVMS are finalizing the amount of CE to be awarded. Dr. Schuman suggested for Conference Co-Chairs to offer hard copy of conference program for some attendees.

- b. Membership Committee: Dr. Ward reported that APAHC currently hold 238 members. Membership drive continues until the end of February 2017. Dr. Ward anticipates APAHC may see 260-270. APAHC Membership Survey will remain open until after the conference to increase response rate. Dr. Ward will publicize the survey at the conference.
- c. APAHC Consultation Program: Dr. Butt reported that Dr. Brosig-Soto and he will be stepping down from the program in 2018. He suggested for the Board to reach out to potential considerations at the conference. Dr. Butt reported that individuals should be available for short-term consultations, which average to be about 3-4 APAHC members per year.
- d. CFAS: Dr. Shaffer reported that next CFAS conference is occurring during APAHC Conference. Dr. Schuman encouraged Conference Co-Chairs to identify this conference as a potential conflict for APAHC members for future APAHC conferences.
- e. Div. 12 Representative: Dr. LaPaglia is currently traveling from APA D12 meeting and will report back at March Board Meeting.
- f. Research: Dr. Yozwiak reported that the committee will present two posters at the APAHC conference. He also reported that the committee is considering manuscript drafts of their work.
- g. Diversity Committee: Drs. Mejia and Illes reported that a committee meeting was held to discuss APAHC conferece. Five Committee Members will be attending the conference. A meet-and-greet will be held at the conference for



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the committee. They also identified an interest in a flyer to publicize the committee at the conference. Dr. Illes will work with Dr. Diaz to create a flyer for the committee. Dr. Mejia reported a discussion of identified committee goals and strategies at various external conferences to increase membership during the Committee Meeting. Lastly, Dr. Mejia reported that they are working with Dr. Isakson to update the committee page on the APAHC website.

- h. Early Career Representative: Dr. Islam reported that 16 ECBC members expressed interest in CV consults.
 - i. Website: Dr. Isakson reported that he has been working on updating the website. Dr. Schuman requested a record of costs for the work for the maintenance of the website.
5. Journal/JCPMS: Dr. Yozwiak shared that himself and Drs. Bradford and Leventhal discussed a special issue of the journal for the conference.
 6. New Business: Dr. Islam requested \$200 from the Board to pay for appetizers at the Trainee and Early Career Social Hour at the conference. Dr. Schuman put a vote before the Board to approve funding for \$200 for appetizers only at the Trainee and Early Career Social Hour. The Board approved \$200 for appetizers only at the Trainee and Early Career Social Hour.
 7. Next Conference Call: In person Board meeting at APAHC Conference on Friday, March 10th, 2017 at 5:30 pm EST in Venetian Ballroom at the Westin Book Cadillac Detroit. Dinner will follow at 6:45 pm EST at the [Roast Restaurant](#) on the first floor of the Westin Book Cadillac Detroit.