APAHC Board Conference Call Meeting Minutes
January 9, 2017 at 5:00 PM (EST)/4:00 PM (CST)

Present on the call: Drs. Cathy Schuman (Voting Member); Donna LaPaglia (Voting Member; Amit Shahane (Voting Member); Zeeshan Butt (Voting Member); Jerry Leventhal; Leila Z. Islam; Roseanne Illes; Michael George Mejia; Kristine M. Diaz (Voting Member); Andrea Bradford (Voting Member); Laura Shaffer (Voting Member); Barbara Cubic and Wendy L. Ward.

1. Call to Order and Approval of the Minutes: Meeting was called to order at 5:05 pm EST. Roll call began with callers introducing themselves. We met quorum with Voting Members present for call. We reviewed August meeting minutes, which were approved.

2. President's Report and Items for Discussion: Dr. Schuman welcomed new Board members. She sought Board approval for appointment of new Co-Chairs for Diversity Committee, Drs. Roseanne Illes and Michael George Mejia. Board approved appointment of Diversity Committee Co-Chair nominees, Drs. Roseanne Illes and Michael George Mejia. Shared March Board meeting will take place during the APAHC Conference on Friday, March 8th at 5:30 pm at Roast restaurant located in hotel. Board dinner will be at 6:45 pm. Board members were encouraged to attend the Poster Reception on Thursday Evening and the ECP/trainee social hour, which follows at 8 pm.

3. Treasurer's report: Dr. Shahane reported our current financial figures: (1) Checking - $63, 271.57; (2) Saving - $10,057.37; and (3) Discretionary Savings - $2,202.08.

4. Committee Updates:
   a. APAHC Conference: Dr. Williams reported that 81 people registered. Early registration will be extended to January 31st. Still awaiting CE approval. A total of 16 CEs will be awarded if entire conference is attended.
   b. APA Convention Programing: Dr. Butt reported 1 hour of APA session time awarded as part of Div. 12. Dr. Bill Riley from NIH's OBSSR will be our speaker and present on *Translation of Research Findings into Clinical Practice*.
   c. Membership Committee – Dr. Ward reported that membership survey was sent out via listserv. She also thanked Board members for taking beta version of survey.

d. CFAS: Dr. Shaffer briefly discussed AAMC experience, where many participants were focused on new Presidential administration impact on healthcare. Dr. Schuman encouraged Dr. Shaffer to share her experience with APAHC membership.

e. Div. 12 Representative: Dr. LaPaglia reported that next meeting will be Feb 3rd. She reported in a previous meeting a discussion re: publicizing APA Gov't Affairs session at APA Annual Convention.

f. Diversity Committee: Drs. Illes and Mejia reported committee focus to advance diversity issues within APAHC. Some areas of interest: Guest Editor Issue of Journal; increase visibility; outreach to orgs with shared interests; and increase membership.

g. Student Representative: Ms. Pan sent out an email to the Board reporting that she will be sending out an email announcement to graduate students re: conference events.

h. Early Career Representative: Dr. Islam reported that 40 Early Career Boot Camp applications were received with 25 accepted for pre-conference workshop.

i. Mid-Career Boot Camp: Dr. Shaffer reported that Mid-Career Boot Camp received 9 applications. MCBC decided to have some flexibility, offering rolling applications.

j. Website: Dr. Schuman encouraged Board Members to send headshot and contact information to Dr. Brian Isakson to update our website.

5. Journal/JCPMS: Dr. Leventhal reported that manuscripts are being received and reviewed at this time.

6. New Business: Dr. Diaz suggested use of Google Drive to house APAHC documents, email meeting reminders and to collaborate when needed. Board decided to continue to use portal to house APAHC Board Meeting Minutes at this time. Some Board members are not able to access Google Drive from their workplace.

7. Next Conference Call - Monday, February 6th, 2017, 5:00 PM (EST); 4:00 PM (CST) (800-977-8002; participant code 778748#; moderator code 979266)