



## **Association of Psychologists in Academic Health Center**

### **The Voice of Psychology in Academic Health Centers**

#### **APAHC Board Conference Call Meeting Minutes**

October 2, 2017 – 5 PM EST/4 PM CST/ 2 PM PST

Present on the call: Drs. Zeeshan Butt (Voting Member); Kristine M. Diaz (Voting Member); Donna LaPaglia (Voting Member); Amit Shahane (Voting Member); Ron Brown (Voting Member); Laura Shaffer (Voting Member); Leila Islam; Annie Bradford (Voting Member); Brian Isakson; Laura Daniel; Barbara Cubic; Michael Meija; Amy Williams and John Yozwiak.

1. Call to order: Meeting called to order at 5:02 pm EST.
2. President's Items (Dr. Butt):
  - a. Officers' Manual – Revision of content of Officers' Manual completed. Drs. Bradford and Diaz will assist with finalize revision in layout design and content for distribution to Board members.
3. Officer/Committee Items for Board Discussion:
  - a. Website Taskforce (Dr. Isakson) – Reviewed Website Taskforce Report with Website Proposal. Discussion occurred regarding moving forward with current proposal or soliciting additional bids from other web design firms. Dr. Isakson will reach out to Tara Craighead to obtain feedback on work experience with Brian Johnson Group for D12 web redesign. Dr. LaPaglia will assist if needed due to being the D12 Representative. Dr. Diaz will contact Brian Johnson to determine costs for future website updates and expectancy for future website update. Once this additional information has been provided to the Board, Board members will consider accepting current proposal.
  - b. APAHC Conference 2017 Report (Drs. Shahane, Williams, & Yozwiak):
    - i. APAHC 2017 Conference Finances: Dr. Shahane reviewed 2017 Conference budget. Discussion occurred comparing with changes in charges for WiFi & AV equipment. Discussion with history of conference budget of past conferences. Conference Budget is determined by location of conference and available resources for the conference. Office for General Counsel was utilized for 2015 Conference in the completion of contracts for the conference. It is unsure if it was for legal advice and/or to determine favorable terms in the contracts. APA'S Office of General Counsel was not utilized for



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2017 Conference. Dr. Butt encouraged co-chairs to reach out to him to connect them with APA's Office for General Counsel when considering conference contracts.

- ii. APAHC 2017 Conference: Dr. Yozwiak reviewed the summary, which is resulted in favorable reviews from conference attendees. Co-chairs are currently seeking suggestions for individuals to work on 2019 Conference Planning Committee.
  - c. Trainee Committee items for update e-mail (Dr. Pan) – Dr. Pan was unable to attend the call due to fellowship obligations. Dr. Butt encouraged Board Members to reach out to Committee to include members on Committee Projects.
4. Other Business (All): None.
  5. Next Conference Call: Monday, November 6, 2017 at 5 PM EST/4 PM CST/3 PM PST; Call-In Info: Phone Number: 800.977.8002; Participant Code: 778748.
  6. Meeting adjourned at 6:02 pm EST.
  7. Addendum: On October 26, 2017, Dr. Butt was sent an email from The National Polycystic Ovary Syndrome Association requesting APAHC to sign a letter bipartisan PCOS resolution H.Res.495, which recognizes the seriousness of polycystic ovary syndrome (PCOS) and expresses support for the designation of the month of September as "PCOS Awareness Month." A motion was put forward for voting members to determine if APAHC would co-sign this letter. The Board voted to not sign the letter with five votes for nay, one vote for nay and one vote for abstention.