



## **Association of Psychologists in Academic Health Center**

### **The Voice of Psychology in Academic Health Centers**

#### **APAHC Board Conference Call Meeting Minutes**

September 11, 2017 – 5 PM EST/4 PM CST/ 2 PM PST

Present on the call: Drs. Zeeshan Butt (Voting Member); Kristine M. Diaz (Voting Member); Donna LaPaglia (Voting Member); Laura Shaffer (Voting Member); Amit Shahane (Voting Member); Leila Islam; Wendy L. Ward (Voting Member); and John Yozwiak.

1. Call to order: Meeting called to order at 5:05 pm EST.
2. Review of August 2017 meeting minutes: August Meeting Minutes were approved.
3. President's Items (Dr. Butt)
  - a. Officers' Manual update: Officer's Manual is currently being revised by Dr. Butt. He has extended the time for feedback. A rough draft of the Manual will be shared for content approval at our next meeting. Dr. Butt will seek Board members to assist with the final draft.
  - b. Membership Committee Chair appointment – Laura Daniels, PhD (CV attached). Dr. Ward's transition into the President-Elect position leaves the Membership Committee Chair position available. Dr. Ward has nominated Laura Daniels for this position. A motion was put forth to appoint Dr. Daniels as Membership Committee Chair. Dr. Daniels was appointed with unanimous Board approval to serve as the Membership Committee Chair.
  - c. Newsletter editor search: Dr. Butt addressed the need to appoint a new newsletter editor for APAHC. Board members discussed the need for a newsletter as well as other platforms to engage APAHC membership. Dr. Butt will hold the appointment of a new editor while APAHC considers website redesign.
  - d. Website refresh/revamp: Dr. Butt informed the Board of creating a taskforce consisting of Drs. Ward, Diaz, Isakson, Shahane and himself on APAHC's website redesign.
4. Officer/Committee Items for Board Discussion
  - a. Treasurer (Dr. Shahane)
    - Wild Apricot services are due to for renewal.
    - 2017 Conference final balance report: Report will be given to the Board at our next meeting.



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- b. CFAS (Dr. Shaffer)
  - Board members agreed to have APAHC participate in AAMC's letters opposing restrictions to federal funding for fetal tissue and embryonic stem cell research and Presidential Administration's decision to rescind DACA.
- 5. Other Business (All):
  - a. Conference Committee: Dr. Butt requested report from 2017 Conference including participant survey data and financial report.
  - b. Follow up from APA Annual Convention Meeting: Dr. Butt provided space for individuals on the call to process changes with structure of conference call. He additionally offered for individuals to contact him via backchannel for privacy. Discussed occurred regarding the frequency of committee reports. Dr. Butt reported that we will revisit the changes currently made in the structure of the conference calls in January 2018.
- 6. Next Conference Call: Monday, October 2, 2017 at 5 PM EST/4 PM CST/3 PM PST
- 7. Meeting adjourned at 5:55 pm EST.