



## Association of Psychologists in Academic Health Centers

*The Voice of Psychology in Academic Health Centers*

### APAHC Board Conference Call Minutes

Monday, February 7, 2011 5:00 – 6:00 EST

- I. Call to Order. Present on call: Drs. Cynthia Belar, Justin Nash, Alfiee Breland-Noble, Kim Dixon, Kelly Foran-Tuller, Bill Robiner, Kathryn Sanders, Cathy Schuman, Patrick Smith, John Wryobeck,
- II. Approval of Minutes of January 3, 2011: approved
- III. President Report.
  - A. Consideration of adding a welcome message to website. Dr. Robiner will draft a message.
  - B. Pulling together for the APAHC Conference in Boston. As the Conference approaches, finalizing plans and continuing to encourage colleagues to attend is a priority.
- IV. Treasurer Report and Financial Matters: Dr Robiner
  - A. Financial update- Dr. Dixon submitted our financial summary to Lynn Peterson. Discussion ensued of issues related to the process. A discrepancy was discussed.
- V. Division 12 Updates: Dr. Hong/Lynn Peterson – not on call
- VI. CAS Update: Dr. Smith/Dr. Belar: Dr Belar asked what would be helpful for our group in terms of updates while she is at the AAMC CAS meeting. These updates can be shared during the APAHC conference. She will forward to Drs. Cathy Schuman, Bill Robiner, and Patrick Smith.
- VII. Committee Reports/Discussion
  - A. Conference Committee: Dr. Nash and Dr. Schuman
    1. **March 3-5, 2011** APAHC Conference in Boston: *Preparing Psychologists For A Rapidly Changing Healthcare Environment*
    2. Program is complete and on the website.
      - a. Final program was discussed by Dr. Schuman.
      - b. Continuing education/objectives, etc. Information is being sent to Dr. Cubic.
      - c. Dr. Breland-Noble will collect speakers' photos for the final program.
    3. Publicity/Marketing- Dr. Schuman et al. will do another marketing blitz to try to increase registration. Discussion of registration challenges. Dr. Robiner encouraged Board members to encourage colleagues to attend. Dr. Wryobeck has been focusing on nearby institutions. Weather and lack of funding from institutions, recency of the 2009 meeting, and psychologists' commitments to other conferences, as well as travel may be barriers to enrollment.

4. Early Career Boot Camp: Drs. King, Sanders, and Foran-Tuller- The boot camp will be re-opened to accommodate a maximum of 24 attendees. There was an outpouring of Board support for volunteers to help run break-out groups. Additional funding was approved.
  5. Call for Posters: Drs. Jerry Leventhal and Laura Shaffer sent out the call and it is on the APAHC website. > 15 proposals were submitted. Investigators will be contacted next week.
  6. Increasing Registration: Current numbers/plan. We are currently having lower registration than hoped for and need to mobilize marketing. We have met our contract for rooms at the hotel.
  7. CoA- Dr. Schuman will ascertain details of the program and attendance expected. To see whether invitations will be offered to participate in the first evening activities.
  8. Clinical Health Psychology ABPP Exams. Dr. Robiner is inviting examiners and examinees to the first evening events.
- B. Membership Committee: Drs. Wrybeck and Schuman: Membership continues to grow, especially student members.
- C. Elections/Nomination Committee: Dr. Sanders
1. Call for Nominations for Board Positions went out in November for: Treasurer, Member-at-Large, President-Elect with election to take place in April (ballots on or about April 15). We still need nominations for treasurer and president-elect. Nominations will be kept open until after the conference to allow for discussion with our colleagues who attend and encouragement for participation. At least two candidates are necessary for elections.
- D. Publications and Communication:
1. Update on website: Dr. Wrybeck
    - a. Positions:
      - i. Webmaster: Plan for recruiting the next webmaster.
      - ii. Co-Chair. Position remains open.
    - b. Redesign of website: Members section is complete but not open due to IT issues.
      - i. Dr. Wrybeck indicated that Lynn Peterson is going to address matter with the Division 12 Board because it involves the Division's server.
      - ii. Board members are requested to send a head shot to Dr. Wrybeck for placement on the Board web page.
    - c. Journal/JCPMS: Dr. Cubic was not on call, so this discussion was deferred.
- E. Awards Committee: Dr. Linton not on call, but a call for nominations is going out.
1. Call for Nominations for 3 APAHC Awards need to go out and the committee needs to be rounded out per our Officer Manual to include at least one former recipient. Dr. Belar volunteered to assist on the Awards Committee as a former Award recipient.
- F. APA 2011 Conference (Washington DC): Dr. Cubic
1. Board Meeting. Deferred.
  2. Business Meeting: Deferred.
- H. Bylaws revision: Plan is to initiate this project after the conference.

VIII. Next APAHC Board Conference Call: **March 7, 2011 @ 5:00 PM EST**

IX. Adjourn: 6pm

Respectfully submitted by Kathryn Sanders, Ph.D.