



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Conference Call Minutes

Monday, January 3, 2011 5:00 – 6:00 EST

Present on call: Drs. Barbara Cubic, Barry Hong, Cheryl King, John Linton, Bill Robiner, Kathryn Sanders, Cathy Schuman, Patrick Smith, John Wryobeck.

- I. Call to Order.
- II. Approval of Minutes of December 6, 2010: Approved.
- III. President Report.
 - A. Dr. Robiner sent letters to Drs. Kirsch and Franklin.
- IV. Treasurer Report and Financial Matters: Dr Robiner
 - A. Financial update- Dr. Dixon is not available for conference call, and is in process of preparing annual financial report.
 - B. Endowment fund- Will defer discussion.
- V. Division 12 Updates:
 - A. Dr. Robiner's response to divisional organization (see attachment)
- VI. CAS Update: Dr. Smith
 - A. Dr. Smith will attend APAHC in March when Dr. Belar attends AAMC. Dr. Belar will attend APA in August when Dr. Smith attends AAMC.
- VII. Committee Reports/Discussion
 - A. Conference Committee: Dr. Nash and Dr. Schuman
 1. **March 3-5, 2011** APAHC Conference in Boston: *Preparing Psychologists For A Rapidly Changing Healthcare Environment*
 2. Program is now complete and the new program is on the website.
 3. Publicity/Marketing efforts were reviewed and are moving into full swing, including a plan for sending out repeat email blasts addressing the conference, the poster session, Early Career Boot Camp, and how the last meeting resulted in an excellent series of articles in *JCPMS*. Blasts will go out as we approach the deadline for discounted registration, for hotel registration, and for poster sessions. Dr. Robiner will contact previous APAHC award winners.
 4. Early Career Boot Camp: Drs. King, Sanders, and Foran-Tuller. Will move to rolling admissions to help students make travel arrangements. Email blast will go out this week on listservs (e.g., VA training directors and chiefs) and to APPIC training directors at medical schools, VAs, and children's hospitals

5. Call for Posters: Drs. Jerry Leventhal and Laura Shaffer sent out the call and it is on the APAHC website.
 6. Registration: Current numbers/plan. Dr. Schuman is confident that we will meet our booking our quota for the hotel. Registration numbers are expected to increase as conference draws near.
 7. CoA activities were reviewed. The ABPP Clinical Health Board will hold exams in conjunction with the conference as well.
 8. To do list/communications between now and the conference was reviewed. Dr. Schuman will let Board know if she feels she needs additional input and help.
- B. Membership Committee: Drs. WYROBECK and Schuman
1. Several current members still need to renew and announcements continue to go out. Will be able to move into recruitment of new members in the near future.
 2. Dr. Hong proposed broadening the scope of APAHC to reach out to private practitioners and other groups within Division 12 or APA who may benefit from our group's expertise in the health care system. We could also reach out to retired faculty with an Emeritus membership option or consider other ways of promoting longer term affiliations with the organization. It is important not to lose senior members as we focus on recruiting early and mid-career members.
- C. Elections/Nomination Committee: Dr. Sanders
1. Call for Nominations for Board Positions went out in November for: Treasurer, Member-at-Large, President-Elect with election to take place in April (ballots on or about April 15). Nominations close six weeks after the call. 3 nominations have been received thus far. A reminder will be sent out this week.
- D. Publications and Communication:
1. Update on website, etc. Dr. WYROBECK
 - a. Positions:
 - i. Webmaster: Plan for recruiting the next webmaster. Will hold off recruitment until after the conference.
 - ii. Co-Chair. Dr. Robiner sent out a second invitation. Dr. Seime informed him he was willing to see if he could help with the recruitment.
 - b. Redesign of website:
 - i. Member Area still in works and will probably be completed soon. Technical issues are still being resolved.
 - ii. Remaining tasks are being managed by Dr. WYROBECK. Thanks were expressed by several Board members to Dr. WYROBECK.
 - c. Journal/*JCPMS*: Dr. Cubic- will send out reminder about recent issue of journal, which highlights presentations from previous conference in St. Louis. Tokens for journal access for the new year have not yet been sent out. Dr. Cubic will speak with Lynn Peterson to accelerate the process for 2011.
- E. Awards Committee: Dr. Linton
1. Call for Nominations for 3 APAHC Awards need to go out and the committee needs to be rounded out per our Officer Manual to include at least one former recipient. Discussion of succession for the

Nominations Chair reaffirmed that in the future the Past-President will assume the role.

F. APA 2011 Conference: Dr. Cubic

1. Share 1.5 hrs of programming with Div 38

2. Award winners will present for 1.5 hrs of programming.

H. Bylaws revision: On hold until after the Boston conference.

VIII. Next APAHC Board Conference Call: **February 7, 2011 @ 5:00 PM EST**

IX. Adjourn: 6:07 P.M.

Respectfully Submitted,

Kathryn Sanders, Ph.D.