



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, January 9, 2012 5:00 – 6:00 P.M. EST

Present on call: Drs. Alfiee Breland-Noble, Cheryl Brosig Soto, Ron Brown, Barbara Cubic, Kim Dixon, Kelly Foran-Tuller, Jerry Leventhal, Melisa Moore, Bill Robiner, Kathryn Sanders, John Wryobeck, and Amanda Wheat, M.S.

- I. Call to Order: 5:05pm
- II. Approval of Minutes of December 5, 2011
- III. President Report
 - A. Happy New Year!!!!.
 - B. Welcome to our new Board Members:
 - a. President Elect: Dr. Ronald “Ron” Brown, Wayne State University
 - b. Member-at-Large: Cheryl Brosig Soto, Ph.D., Children’s Hospital of Wisconsin
 - C. New Trainee Representative Announcement: Drs. Breland-Noble, Dixon, and King introduced Amanda Wheat, M.S., an intern at VA Connecticut and Doctoral Student at West Virginia University, to the board as our new Trainee Representative. Dr. Breland-Noble discussed the qualities that helped Ms. Wheat stand out amongst the other applicants, including her broad experiences working in Academic Health Center settings and her ideas about how she could contribute to the mission of APAHC in terms of building student membership and assisting with the newsletter.
 - D. There are 8 applicants who also expressed interest in the New Trainee Representative position. Dr. Cubic will get in touch with them and gauge their interest in participating in various other ways in regards to committees.
 - E. Update on revisions of the APAHC Officer’s Manual and Bylaws: Dr. Robiner reports he and Drs. Schuman and Cubic have begun to work on revisions.
 - F. Query from former member about APAHC offering a no fee or reduced fee option for retired members. The Board is supportive of offering a reduced fee to retired members. Per the bylaws, a vote of the membership must occur to confirm such a change in membership fees as it would require creation of a new membership status group. Dr. Cubic will look into moving this ahead via the appropriate procedures.
 - G. Query about the viability of APAHC offering fellow status to some of its members: Dr. Cubic will explore with APA if this is feasible for our organization and will keep the board informed.
- IV. Treasurer Report and Financial Matters: Dr. Dixon

- A. Financial update: Dr Dixon is working on moving our accounts to Wells Fargo in order to insure that the bank account remains in one consistent location when transitions in the treasurer are made. The Board agreed that this will be a convenient move. We continue to be in a strong financial position.
- B. Endowment/tribute fund continues to grow. Dr. Robiner made a generous contribution in honor of William Schofield, Ph.D.
- C. Dr Dixon is working on reconciling our end of year accounts and completing tax paperwork for Division 12.
- V. Division 12 Updates: Dr. Hong/Lynn Peterson not on call.
- VI. CAS Update: Drs. Belar and Smith not on call.
- VII. Committee Reports/Discussion
 - A. Research Committee
 - 1. Discussion of the meeting between Hershel Alexander, Director, Faculty Data Systems and Studies for the AAMC and Drs. Leventhal, Cubic and Edenfield on Friday, December 9, 2011. Dr Leventhal provided an excellent summary of the meeting. Please refer to the APAHC-RC minutes from the 12/9/11 meeting for further details.
 - 2. Upcoming Conference Call of the APAHC Research Committee on 1/26/12 (5 p.m. EST)
 - B. Membership Committee: Drs. Wryobeck & Schuman
 - 1. Membership: 108 paid members for 2012, had 167 for 2011. Ms. Peterson recently sent an email to 2011 members reminding them to renew. Dr. Wryobeck will once again send an email to non-renewing members in February with a final reminder and alerting them that they will lose access to the listserv, journal and members-only section of the website.
 - 2. Development of AHC Psychologist Contact List: Update: Dr. Wryobeck has sent out 335 invitations regarding APAHC membership using the current list. We have already seen 88 new hits on our website following these invitations.
 - 3. Dr. Debbie Zand from St. Louis University School of Medicine has joined the Membership Committee.
 - 4. Further discussion of potential roles of the applicants for the Trainee Representative position. The committee is planning a conference call for sometime in February.
 - C. Publications and Communication: Drs. Cubic, Moore, Wryobeck
 - 1. Journal/*JCPMS*: Dr. Cubic
 - a. Update on Editor Search- There are 5 applicants who have submitted materials for consideration. Springer will have the final decision in choosing a candidate. Deadline for applications is Feb 15th. Dr. Cubic encouraged Board members to encourage qualified individuals to apply and Dr. Robiner suggested that another reminder announcement be sent out on the APAHC and various health care related listservs.
 - b. Recommendation from APAHC regarding representatives for the Selection Committee. Drs. Barry Hong, Ron Brown, and Bill Robiner will serve on the committee with Dr. Cubic. The committee will recommend its first and second choice for the editorship position.

2. Newsletter: Dr. Moore- focus on columns for next issue include: Early Career, International AHC community, and introducing Board members.

VIII. New Business: none

Next APAHC Board Conference Call: **Monday, February 6, 2012**, 5:00 P.M. EST