



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, December 5, 2011 5:00 – 6:00 P.M. E.S.T.

Present on Call: Drs. Cynthia Belar, Alfiee Breland-Noble, Ron Brown, Barbara Cubic, Kim Dixon, Kelly Foran-Tuller, Jerry Leventhal, William Robiner, Kathryn Sanders, Catherine Schuman, Laura Shaffer, Patrick Smith, John Wryobeck

- I. Call to Order: 5:02
- II. Approval of Minutes of November 7, 2011- approved
- III. President Report
 - A. Happy Belated Thanks giving and Best Wishes for the Holidays.
 - B. Dr. Robiner thanked the Board for being an awesome and inspiring APAHC Board and for all that has been accomplished these last two years. He also especially thanks John Linton, who will be concluding his 6 years of APAHC board service. Others have also accomplished a great deal, especially the Co-Chairs for the past conference, the Webmaster, and our editors of *JCPMS* and *Grand rounds*. It has been an incredible honor to serve as the President with this Board.
 - C. Discussion of new roles for Kelly Foran-Tuller and Cathy Schuman. Dr Foran-Tuller will serve as a representative of Early Career Psychologists. Dr Schuman will serve as co-chair of our next conference and will assist with other special projects.
 - D. 2012 Section Officers & Committee Chairs: We received 9 applications for new trainee representative. Drs. Breland-Noble and Dixon, and King are reviewing them and we will work to involve all the trainees who applied.
 - E. Plan for reviewing and revising the APAHC Officer's Manual and Bylaws needs to be developed. Dr. Schuman and Robiner will start to work on it.
- IV. Treasurer Report and Financial Matters: Dr. Dixon
 - A. Financial update: still on solid ground.
 - B. Endowment/tribute fund: \$1,000 currently, still collecting contributions.
 - C. Transfer of signatures with officer changes and possibly of the bank account due to Dr. Dixon's move. Dr Dixon will explore Wells Fargo and ING as two options. Discussion of pros and cons of small, regional bank vs. large, national bank.
- V. Division 12 Updates: Dr. Hong/Lynn Peterson not on call.
- VI. CAS Update: Drs. Belar and Smith. CAS may switch to a new model of governance. The various societies will probably not lose their representatives, but the new model may help faculty members at institutions feel better-represented.
- VII. Committee Reports/Discussion
 - A. Conference Committee: Drs. Shaffer, Schuman, and Amit Shahane

1. Location: Hutton in Nashville. Contract is finalized.
 2. Date: Jan 31-Feb 2, 2013
 3. Themes/Programming/speakers: The Science of Psychology at Academic Health Centers: Practice, Teaching, Research and Policy- focus around different ways we are generating and using science in our roles as psychologists in AHCs. Committee will continue to address final title.
 4. Logistics/Finances: Dr. Shahane will work on registration and the website. APA is willing to do site visitor training program again. Taylor Study Method has offered a \$500 sponsorship already. Dr. Breland-Noble will take over sponsorship activities. Things are on track to be set up by June, giving us 6 months to have folks sign up and to publicize the conference well.
 5. Drs Sanders and King will coordinate the Early Career Boot Camp again. There is space for 30 participants, an increase from the previous camp.
- B. Membership Committee: Drs. Wryobeck & Schuman
1. Membership: Current numbers aren't available until tomorrow. In process of getting members to renew.
 2. Development of AHC Psychologist Contact List: Update: Dr. Wryobeck
 3. When people renew and join, they should strongly be encouraged to input the data for their profile on the Membership page.
 4. Consideration of potential roles of the applicants for the Trainee Representative position.
 5. Dr. Wryobeck will enquire about possibility of having APAHC appear on the APA membership renewal information, along with the other divisions. It is not clear if other sections appear on this form, or if we as an organization would want to appear there.
- C. Publications and Communication: Drs. Cubic, Moore, Wryobeck
1. Journal/JCPMS: Dr. Cubic. Moved APAHC Conference special issue from Dec 2011 to March 2012. Still looking for replacement for Editor-in-Chief. Dr. Cubic will talk w/Springer to check on status of applications.
 2. Website: Dr. Wryobeck-
 - a. There has not been much interest in signing up for the members'-only section on the website, nor many members signing up to enter their information online in the directory.
 - b. Dr. Wryobeck will create a contact list of current members and upload to the members-only section.
 - c. Update on Dr. Leventhal's request for space for the research committee to share research articles on the website. He will follow up with APA Publications to ask about the legality of making these available only to the research committee. An alternative to this would be dropbox.com file sharing site.
 3. Newsletter: Dr. Moore not on call, but is hard at work on next issue of the newsletter.
- D. Research committee: Dr. Leventhal.
1. The meeting with Hershel Alexander, Director, Faculty Data Systems and Studies for the AAMC is scheduled for Friday, December 9. Dr. Cubic and Teresa Edenfield will join Dr. Leventhal.
 2. Jerry already obtained a copy of the *Faculty Administrative Management On-line User System*.

3. Phone calls of entire Research Committee are being planned: Drs. Barry Hong, Laura Shaffer, Zee Butt, Cheryl Brosig, Donna Lapaglia, John Yozwiak, Bill Robiner, Theresa Edenfield.

VIII. Other items

- A. Dr Cubic recently conducted a well-received webinar training in interdisciplinary education.
- B. Dr. Brown led discussion about options for use of APAHC's APA programming time.

VIII. Next APAHC Board Conference Call: **Monday, January 9, 2012 @ 5:00 P.M.**
E.S.T.

IX. Adjourn: 6:09 pm

Respectfully Submitted,
Kathryn A. Sanders, Ph.D.