



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Conference Call Minutes

Monday, April 4, 2011 5:00 – 6:00 P. M. E.D.T.

- I. Call to Order. 5:00pm
Present on call: Drs. Bill Robiner, Melisa Moore, Justin Nash, Kelly Foran-Tuller, Patrick Smith, Catherine Schuman, Kim Dixon, Barbara Cubic, John Wyrobeck, Cheryl King, Alfiee Breeland-Noble, Jerry Leventhal
- II. Approval of Minutes of February 7, 2011, March 5: Approved
- III. President Report
 - A. Welcome Dr. Moore as Co-Chair of Communications
 - B. Congratulations to Drs. Nash and Schuman and the entire Board for an excellent conference and Boot Camp.
 - C. Discussion: Handbook for deans and chairs was discussed in 1995 as means of organizing them to address diverse issues (e.g., salary, hospital privileges, interdisciplinary relationships, academic advancement, etc.). Little apparently happened despite the discussion of it then when Dr. Clayson was going to lead the effort. Dr. Robiner asked whether it might be a current project to take on (e.g., create a task force to put information together). Board discussion recognized the potential value of the information, but the format would probably be better if it was information available via the APAHC website, probably in the Members section. Decision was to give more thought on this issue and to discuss again.
- IV. Treasurer Report and Financial Matters: Dr. Dixon
 - A. Financial update - Dr. Dixon provided update on financial status and current balances. A payment issue was discussed.
 - B. Endowment fund. Discussed plan for announcing it and soliciting. Dr Dixon shared emails she has sent regarding setting up the fund. She will work to prepare a document to describe the fund to members and share this with the Board.
- V. Division 12 Updates: Dr. Hong/Lynn Peterson – Not present. No updates.
- VI. CAS Update: Dr. Smith/Dr. Belar: Dr. Moore will follow up with Dr. Belar.
- VII. Committee Reports/Discussion
 - A. Conference Committee: Dr. Nash and Dr. Schuman
 1. Follow-Up
 - a. SurveyMonkey feedback: Most Board members could access the survey information. Integration of survey information into the article planned about the Boston the conference for *JCPMS*.
 - b. Final program/posting PowerPoints: Dr. Nash reviewed progress in disseminating information presented at the Boston conference. The

- majority of speakers will send power points for posting on website.
Discussed decision to post on members only site.
- c. Articles: Dr. Cubic announced progress toward the special issue of *JCPMS* with papers from conference presentations.
- d. CE: Dr. Cubic provided update on CE distribution.
- e. Creation of a planning document for the next conference: Dr. Schuman will compile documents for future conferences. Next co-chairs for conference were discussed. Timing for next conference was discussed. [*See table appended to the Minutes summarizing feedback from the last 3 conferences' attendees.*]
- f. Laura Shaffer, Ph.D. has agreed to serve as one of the co-chairs for the next conference. It would be very helpful to retain one of the Co-Chairs of APAHC Conferences as a third Committee member for the next conference so as to retain institutional memory of how to organize the conference.
- 2. Early Career Boot Camp: Drs. King, Sanders, and Foran-Tuller – Positive feedback from several early career boot camp participants. Preparation of paper for submission to JCPMS or TEPP was discussed including potential authors.
- B. Membership Committee: Drs. WYROBECK and Schuman
 - 1. Current Status: Membership is growing!
 - 2. Discussed outline for systematic approach to enlist new members.
 - 3. Discussed opportunities to engage members based on feedback from the SurveyMonkey survey about their interests. Dr. Leventhal will follow up on this with members. It would be beneficial to the organization and to committees to increase the number of members on committees.
- C. Elections/Nomination Committee:
 - 1. Election is underway
- D. Publications and Communication: Drs. WYROBECK and Moore
 - 2. Listserv: Dr. WYROBECK – Processing of adding new members to listserv was discussed.
 - 3. Update on website: Dr. WYROBECK
 - 4. Journal/*JCPMS* update - Dr. Cubic discussed the upcoming special issue on Strengthening Our Soldiers and requested help getting the word out about it.
- E. Awards Committee: Dr. Linton was absent from call, but will organize the Committee's review of nominees.
- F. APA 2011 Conference Schedule (Washington DC): Dr. Cubic reviewed schedule and is sending out the schedule. WE still need to determine the best time for the Board Meeting and to see whether it might be possible to arrange a different time for the Business meeting, though APA has already finalized plans.
- G. Research Committee: Dr. Leventhal outlined a few types of data to be considered and the need to prioritize them, possibly create different work groups. One is a database of psychologists at medical schools working with the AAMC. Another is about compensation. Leventhal also discussed other issues related to psychologists' status in medical schools and AHCs.
- VIII. Bylaws revision: Development of Plan is to update bylaws and Officer's Manual. Deferred.

IX. Next APAHC Board Conference Call: **Monday, May, 2 2011 @ 5:00 P.M.**
E.D.T.

X. Adjourn: \approx 6 P.M.

Respectfully submitted by Kelly Foran-Tuller, PsyD on behalf of Kathryn Sanders, Ph.D.

Feedback From Conference Attendees About Preferred Timing for Next Conference

Month	2007 (May)		2009 (October)		2011 (March)		Total
	<i>n</i>	%	<i>n</i>	%	<i>n</i>	%	<i>n</i>
January	5	12.2	2	5.0	4	9.1	11
February	6	14.6	9	22.5	14	31.8	29
March	10	24.4	13	32.5	36	81.8	59
April	16	39.0	9	22.5	16	36.4	41
May	29	70.7	8	20.0	15	34.1	52
June	12	29.3	9	22.5	4	9.1	25
July	6	14.6	5	12.5	3	6.8	14
August	3	7.3	1	2.5	4	9.1	8
September	9	22.0	12	30.0	11	25	32
October	12	29.3	29	72.5	15	34.1	56
November	5	12.2	3	7.5	6	13.6	14
December	3	7.3	0	0.0	2	4.5	5
<i>N</i>	49		40		48		137

Ranks of Months Based on Feedback From Earlier APAHC Conferences

2007 (May)	2009 (October)	2011 (March)	Total
May	October	March	March
April	March	April	October
October	September	May	May
June	February	October	April
March	April	February	September
September	June	September	February
July	May	November	June
February	July	January	July
November	November	June	November
January	January	August	January
December	August	July	August
August	December	December	December

Tables Prepared by Bill Robiner, Ph.D. 4/11/11