



## Association of Psychologists in Academic Health Centers

*The Voice of Psychology in Academic Health Centers*

### APAHC Board Meeting Agenda

**Monday, November 5, 2012 5:00 – 6:00 P.M. EST**

**Present on Call:** Drs. Cynthia Belar, Cheryl Brosig-Soto, Ron Brown, Barbara Cubic, Donna LaPaglia, Melissa Moore, William Robiner, Laura Schaefer, Cathy Schuman, and Amanda Wheat.

#### 1. Welcome and Call to Order

#### 2. Approval of Minutes of September 10, 2012

#### 3. President Report: (Dr. Cubic)

- Congratulated Dr. Nadine Kaslow, a longstanding APAHC member, who was elected APA President-Elect. Dr. Wrybeck did a nice mention of it on the website and Dr. Cubic is trying to get the announcement into the fall APAHC newsletter.
- Dr. Cubic mentioned that it is time to initiate election cycle C for President Elect. Dr. Cubic is looking for an election chair that, along with the secretary would, make sure that there are two or more strong candidates for the position and that the announcement for the election goes out to members. In addition, Dr. Cubic reported that the CAS Representative position is appointed by the board. Drs. Smith and Belar finish their term in December 2012. Dr. Cubic suggested that they be reappointed for another two year cycle. She asked for board feedback. Dr. Belar recused herself from the conversation so that the board could discuss freely. Dr. Robiner suggested that Dr. Cubic should follow up with them to see if they are both interested and able to serve.
- Dr. Cubic gave a membership update: 46 members have re-registered with the organization. She thanked the membership committee for putting forth a lot of effort. She also indicated that an effort will be made to insure that the primer on career advancement and promotions is well promoted through email announcements. Additionally, an article about the promotions primer I coming out in the December issue of JCPMS in an effort to highlight the primer while also potentially increasing interest in the 2013 APAHC conference and more specifically the Early Career Boot camp.
- Dr. Robiner suggested that we send the 2013 APAHC conference information within our own medical schools to publicize it. He then went on to give an update on the Bylaws and the Officer's Manual revision. The proposal is to create two sections within the bylaws modeled after Division 38's bylaws. The two section bylaws allows the organization to make necessary changes with greater ease. Dr. Robiner described next steps of having Drs. Wrybeck and King review their respective sections of the officer's manual making edits. Following this, the manual will be sent to the board for review. Dr. Cubic thanked the group for their detail oriented focus.

#### 4. APAHC Programming at APA: (Drs. Cubic and Brown)

- Drs. Cubic and Brown spoke about the APAHC programming for the 2013 APA conference in Honolulu. Possible suggested speakers included Drs. Suzanne Bennett Johnson and James Bray. Also, Dr. Cubic reminded the board that the APAHC tradition is to have the award winners present at the APA conferences. Dr. Robiner suggested that we may want to consider topics or presenters that overlap between the AAMC and APAHC. Dr. Belar liked that idea and suggested that we consider that overlap in programming specifically when we hold the Washington DC conference in 2014. She indicated that she has worked to strengthen the relationship between psychology and the AAMC. Her recommendation would be to focus on Inter-professional Education. Dr. Laura Schaefer mentioned that Dr. Suzanne Bennett Johnson is presenting at the conference in Nashville as is Dr. Susan McDaniel. We have until December 19<sup>th</sup> to select the final choice for speakers. Dr. Brown will work on CE credits for the conference and request titles and

learning objectives from the speakers once they are finalized.

**5. Updates from Task Forces: (Dr. Brosig-Soto)**

- a. Dr. Brosig-Soto updated the board on the work of the Task Force on Behavioral Sciences in Medical Education: They have completed a comprehensive document plus curricula. The next step is to solicit more sample curricula from APAHC members. Dr. Brosig anticipates that the task force can meet its charge and then wrap it up by the end of the year. There will be a webpage created on the APAHC website to showcase the work. A possible spin off project will be a survey on how many psychologists are involved in medical education.
- b. Dr. Alfiee Beland Noble was unable to be on the call and report on the Task Force on Diversity and Health Disparities. Dr. Cubic did report that Dr. Wryobeck has created a webpage on the APAHC website for this task force as well.

**6. CAS Update: ( Dr. Belar)**

- a. Dr. Belar gave a CAS update on the Council of Academic Specialties: she indicated that she wants APAHC at the front and center. She reported that there is an increased interest in the behavioral sciences within medical education. 100 universities sent out teams of professionals to an interprofessional health care conference, and we think only one included psychology. Dr. Belar asked Dr. Cubic if Division 12 has any involvement in the interprofessional education efforts and the Board was unaware of any linkages.

**7. Committee Reports/Discussion**

- a. Dr. Cubic updated the group on the progress of the research committee.  
The primary care work group will take a trip to meet with Dr. Scott Shipman and discuss our future involvement in their primary care research.
  - Dr. Robiner informed the group about a Call for paper submissions to Academic Medicine (the official journal of the AAMC) on workforce and training needs. Dr. Robiner indicated that there has been an email dialogue within the research committee regarding taking this on as a project. Dr. Belar requested the research committee commit to the project soon if they are interested.
- b. Drs. Schaffer and Schuman updated the board on the 2013 APAHC Conference:  
The speaker contracts were sent; seven people have registered for the conference; 24 posters were submitted and are being reviewed; 30 hotel rooms are booked; the Treasurer of APAHC (Dr. Kim Dixon) is looking into how we can autonomously process credit card payments for the conference.
  - The processing of credit card payments within APAHC is an important issue for the upcoming conference but also for how the organization processes membership applications. Dr. Dixons and Cubic have reviewed Square, Paypal, and Wells Fargo options and early indications suggest that Wells Fargo offers the organization the best options. As Dr. Dixon was unable to be on the call due to a death in the family an email will be sent to the board outlining the Wells Fargo contract proposal and the board will reply with a vote.
  - Dr. Schuman reported that the Hutton Hotel, APAHC accommodation for our upcoming conference, requested references from the past APAHC conference hotels. In addition, they are requesting a \$20,000 deposit from us. Dr. Cubic indicated that the organization does have the money to cover the deposit; she also encouraged that that we provide more early information about the scheduled Early Career Boot camp on listservs so that we might increase our early conference registration.
- c. **Publications and Communications:**  
Dr. Cubic reported on the final transition of the Journal, *JCPMS*, under her leadership to the capable hands of Dr. Leventhal. She reported that the December issue is dedicated to *Integrated Primary Care* with a special section on prescribing psychologists in integrated primary care. This will be her team's final issue.  
Dr. Moore reported that the 2012 Fall issue of *Grand Rounds* is in final draft. Dr. Cubic asked Dr. Moore to update the *Grand Rounds* to add the announcement about Dr. Kaslow's election as APA President-Elect.

**NEXT Meeting:** December 3, 2012, 5-6 p.m.

Respectfully Submitted by:

Dr. Donna LaPaglia  
APAHC Secretary