



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, December 1st, 2014 5:00 P.M. EST

Present on the call: Drs. Sharon Berry, Cheryl Brosig, Ron Brown, Zeeshan Butt, Barbara Cubic, Laura Daniels, Kelly Foran-Tuller, Donna LaPaglia, Gerald Leventhal, Laura Shaffer, Amit Shahane, Patrick Smith, and John Wryobeck

1. **Call to Order and Approval of the Minutes** –November minutes were approved
2. **President's Report:** (Dr. Brown)
 - A. **Officer Handbook and the Bylaws**- Dr. Schuman's email indicated that the Bylaws are in progress and that she will follow up on the Student Rep and Early Career section and have a draft to everyone in a week. The board will vote on the handbook and the bylaws in January.
 - B. **Introduction of Conference Speakers** – The conference committee will forward bios as they become available to Dr. Brown for his introductions of Dr. Satcher and Dr. Edward Craighead. The conference committee chairs will introduce all other speakers at the conference.
 - C. **Nominations for APAHC Positions**- Dr. LaPaglia will assume the role of chair of nominations and will be sending out a call for open positions (Treasurer) in January.
 - D. **Automated Dues Collection System**- Dr. Wryobeck indicated that the system is up and running with very few glitches. Several board members reported renewing their dues without incident.
 - E. **Boot Camp Updates:** Drs. Butt and Foran-Tuller reported that boot camp interest increased by 50% from the last conference, with 30 candidates for 20 slots. Dr. Cubic donated her room so that an additional candidate could attend boot camp. All chosen candidates were sent formal invites, and a waitlist was created in case any of the 21 cannot make the conference. Dr. Butt will send a list of Boot Camp Faculty to Dr. Shahane so that he can notify the hotel that one night of each boot camp faculty's stay will be paid for by the master account.
3. **Treasurer's report:** (Dr. Shahane's update via email)

The financial report is as follows:

| | |
|----------------------|-------------------|
| Checking Account: | \$46,450.74 |
| Savings Account: | \$10,051.08 |
| <u>Tribute Fund:</u> | <u>\$2,200.70</u> |
| Total - | \$58,702.52 |
4. **Student Rep Planning:** (Laura Daniels):
 - A. Laura will email Dr. Shaffer to discuss the possibility of holding a social hour for the student attendees at the APAHC conference in Atlanta.

Updates from our committees:

- A. **Publications and Communications:** (Drs. Gonzalez and Leventhal)
 - i. Grand Rounds: Nothing new to report.
 - ii. **JCPMS:** Dr. Leventhal reported that he is working on a special issue regarding psychology and the AAMC. Several board members are also participating-Dr. Smith, with his strong connection to the AAMC through his CFAS position, and Dr. LaPaglia, as a participant in the AAMC LEAD program, will be contributing to this issue.
- B. **Conference Committee:** (Drs. Shaffer and Shahane)

Dr. Cubic reported that she needs learning objectives for every conference talk in order to get CE credits. Dr. Cubic also shared that Division 38 requested time at the conference to

present on the Integrated Primary Care Curriculum. Dr. Shaffer indicated that the request is late and that the conference schedule is already full. Dr. Cubic also commended the committee for all their hard work pulling the conference together. Also, Dr. Diaz's efforts putting the conference brochure together were also recognized.

- C. **Research Committee:** (Dr. Leventhal) Dr. Leventhal reported that the research committee's poster was accepted for the APAHC 2015 conference. Also, Dr. Leventhal shared that the Research Committee (RC) will give out a handout at the conference in an effort to drum up interest in the work of the committee and to recruit new members. He also reported that the RC is continuing their work with the APA Center for Workforce Studies and has a conference call planned to discuss future work on the survey project.
- D. **Health Disparities Committee:** (Dr. Breland-Noble)
No updates
- E. **Membership Committee:** (Dr. Wryobeck)
Dr. Wryobeck reported that there are 94 active members for 2015, and that 72 members have paid dues in response to notices sent out by the new system. Dr. Wryobeck also reported that the former address for dues payment by check will no longer be active come January. Dr. Leventhal was also made aware because of the impact on Springer and the Journal. Dr. Berry will inform the board of the new address when it becomes available.

New Business: Dr. Brown set the schedule for board meetings in 2015: January, 5th (phone meeting), February 6th (in person-Atlanta), April 6th (phone meeting).

Next APAHC Board Conference Call: **January 5, 2015 5:00 pm E.S.T.**