



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, December 3, 2012 5:00 – 6:00 P.M. EST

Present on the call: Drs. Cynthia Belar, Alfie Breland Noble, Cheryl Brosig-Soto, Ron Brown, Barbara Cubic, Kim Dixon, Kelly Foran-Tuller, Donna LaPaglia, Melissa Moore, William Robiner, Laura Schaefer, Cathy Schuman, Patrick Smith, and Amanda Wheat, John Wryobeck

1. Welcome and Call to Order

2. Approval of Minutes: of November 5, 2012

3. President's Report:

Wishing HAPPY HOLIDAYS to the APAHC Board!!!

a. Special thank you to:

- i. Dr. Melissa Moore for a stunning *Grand Rounds* newsletter which clearly took a lot of time and effort.
- ii. Drs. Ed Christophersen and Zeeshan Butt for the *A Primer on Career Advancement and Promotion: Succeeding as Psychologist in an Academic Health Center* now available to members. Dr. Cubic indicated that the Primer will work to enhance the benefits of APAHC membership.
- iii. Dr. John Wryobeck for his phenomenal efforts behind the scenes to address our needs on the website. His contributions support and enhance the work of the board and keep the membership apprised of APAHC benefits, resources, and initiatives.
- iv. Dr. Bill Robiner for drafting our abstract for consideration for a paper in *Academic Medicine* which was submitted by Dr. Cubic. She was grateful for Dr. Robiner's initiative in getting the abstract written in short time period.

b. Update on By-Laws (Drs. Robiner, Schuman and LaPaglia)

Dr. Robiner reported that the Officer's Manual is near completion and will be emailed to Dr. Cubic and the board for review. He indicated that there will be a Bylaws conference call to begin the process of revision into a two part system. That call will be scheduled and take place in the next 2 weeks.

c. Dr. Berry's request that APAHC consider funding for Board members to attend the 2013 conference (Drs. Cubic, Dixon, Schuman, Shaffer and Shahane)

Dr. Brown reported that Dr. Berry, our new Division 12 rep, asked about the standing time of the APAHC conference call, as this is prime time for patient scheduling in the Central Standard Time zone. She also inquired about funding the board members registration to the APAHC conference. Dr. Cubic mentioned that this was not a consideration for this year as we are 2 months away from the conference, but that this is a topic the board can discuss. Dr. Robiner mentioned that Dr. Berry was formerly on the APPIC board which had the financial means to support this type of benefit. APAHC board members agreed that we do not have the financial structure at this time to support this type of activity. The board will continue this conversation when Dr. Berry joins the board on the January conference call.

4. APAHC Programming at APA (Dr. Brown)

a. December 19th deadline

Dr. Brown reported that Dr. Linton will speak at this years APA conference in Hawaii and that he is trying to secure the title and objectives of Dr. Linton's talk in order to secure CECs. Dr. Brown reported that Dr. Archer will not be attending APA this year and that we need to find another speaker to fill the one hour presentation slot. Dr. Brown asked Dr. James Bray to speak, and will follow up to get the title and the objectives for his talk also to secure CECs. Several speakers' names were talked about as potential speakers for the additional hour slot. Dr. Smith mentioned Dr. Rozensky to speak about the Affordable Care Act. It was suggested by board members that we focus on content then locate a speaker. Content areas that the board is interested in are: ICD 9 codes, DSM V, and possible Pediatric topics. Dr. Brown will follow up and report on his progress on the January conference call.

5. Elections (Dr. LaPaglia)

a. APAHC Election (Drs. Cubic and LaPaglia)

Dr. LaPaglia reported that the Cycle C election will take place for the President Elect position. Dr. Smith agreed to Chair the Election and will work with Dr. LaPaglia to secure viable candidates. The email election announcement will be sent on December 6, 2012.

b. Implications of CAS Changes on electing our next rep (Drs. Belar and Smith)

Dr. Cubic spoke about the CAS *recommendation* to have a junior career (faculty who are 10 years or less) and a senior member (faculty who function as chief or division leader) as CAS representatives. Dr. Cubic spoke about the wisdom of having Drs. Belar and Smith remain as the APAHC CAS representatives for another term due to the wealth of knowledge, experience, and connections that they bring to the organization. The board overwhelmingly concurred with Dr. Cubic's recommendation. Drs. Belar and Smith accepted their reappointments. Dr. Smith encouraged APAHC board members to pursue CAS positions within our medical schools to increase the psychology presence in these decision making groups. Dr. Cubic asked him to send out an announcement to the APAHC membership to encourage participation by speaking with their medical school Deans.

6. Treasurer Report and Financial Matters (Dr. Dixon)

a. Financial update:

b. Endowment/tribute fund

c. Contract initiated for processing credit card payments through Wells Fargo: Dr. Dixon reported that the equipment to process credit card payments was being delivered to her home and that she was planning to test it out. This will give APAHC the ability to process credit cards for membership payments in the future.

d. Deposit for APAHC Conference: Dr. Dixon asked for board approval to give the Hutton Hotel a \$20,000 deposit for the conference. Drs. Cubic and Dixon said that we have the funds to cover the deposit and that we can write the check to the Hotel. The board also agreed to give Lynn Peterson, from Division 12, back pay for the months of September, October, and November.

7. 2013 Conference (Drs. Schuman, Shaffer and Shahane)

Dr. Schuman reported that there are 34 conference registrants at this time. She encouraged board members to book their hotel reservations in the next week before

the price goes up. The deadlines for early bird registration and Early Career Boot Camp will be extended to December 20, 2012.

8. Updates from Task Forces

Behavioral Sciences in Medical Education (Dr. Brosig-Soto)

Diversity and Health Disparities (Dr. Breland Noble): Both Drs. Breland Noble and Brosig-Soto thanked Dr. Wryobeck for posting new web pages with resources and information from both workgroups on the APAHC website

9. Division 12 Updates: (Dr. Hong/Lynn Peterson)

None to report.

10. Committee Reports/Discussion

a. Research Committee (Dr. Cubic)

1. Submission of abstract to Academic Medicine, official journal for the AAMC, for special issue focused on healthcare workforce (Dr. Robiner). The research committee will make decisions regarding authorship and how the paper will be written.
2. The trip to AAMC to meet with Dr. Scott Shipman, Director of Primary Care Affairs was confirmed for January 9, 2013. Drs. Cubic, LaPaglia and Leventhal will travel to Washington DC.

b. Publications and Communication: Drs. Cubic, Leventhal, Moore, Wryobeck

1. Journal/*JCPMS*: Dr. Cubic transitioned the journal to Dr. Leventhal who will begin upon his return from India. The last issue under Dr. Cubic as editor is finalized. The December issue is dedicated to Integrated Primary Care with special section on Prescribing Psychologists in Integrated Primary Care
2. *Grand Rounds* Newsletter (Dr. Moore)
Plans for the Spring issue include an interview with Dr. Nadine Kaslow and a piece by Dr. Jeannie Sperry on Pain management.

11. New Business

None to report.

The next APAHC Board Conference Call: **January 7, 2013, 5-6 p.m.**

Respectfully Submitted by: Donna LaPaglia, Psy.D.