



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, March 3rd, 2014 5:00 P.M. EST

Present on the call: Drs. Cynthia Belar, Sharon Berry, Alfiee Breland-Noble, Cheryl Brosig-Soto, Ron Brown, Zeeshan Butt, Barbara Cubic, Laura Daniels, Kelly Foran-Tuller, Donna LaPaglia, Gerald Leventhal, Melisa Moore, Catherine Schuman, Amit Shahane, Patrick Smith, John Wryobeck

1. **Call to Order and Approval of the Minutes** -February (Dr. Brown)
2. **President's Report:** (Dr. Brown)
 - a. **Quest for new members:** Dr. Brown reported that board members wish to keep the monthly call at 5:00 pm eastern standard time, and that we will work towards possibly making the calls shorter by having committee reports every other month. This proposal will be explored in future calls.
 - b. **Student Rep Planning:** (Laura Daniels) Dr. Brown introduced board members to Ms. Laura presented a draft proposal for APAHC Student Planning: 1. After speaking with Dr. Whited, Laura prosed to carry forward many of the initiatives in place like the informational emails to program directors about benefits of joining APAHC; 2. Holding a social hour at the 2015 conference; 3. Utilizing the other student rep candidate, David Moore, to help carry out the activities of this position; 4. Will email student members from the list Dr. Wyrobeck supplied; 5. Will advertise for student participation as reviewers for JCPMS; 6. , our new student rep for APAHC. Two issues were discussed as it relates to the Student Rep Position: 1. Dr. Schuman recommended to the board that the board pay for a travel stipend for the APAHC Student Rep to attend the APA conference and the APAHC every other year conference expenses up to \$1200. Drs. Brown and Berry suggested that we cover up to \$1500 for a travel stipend in case expenses run higher than \$1200. The Student Rep would submit all travel receipts and appropriate APA documentation. 2. Dr. Brown recommended that the Student Rep be responsible for putting together a student group which will act a pipeline for increased APAHC membership, provide opportunities for mentoring, and form a student "community". Dr. Brown asked Laura to follow up with a student member-David Moore who is looking for APAHC involvement, as her first order of business. Dr. Wyrobeck will furnish Laura with two lists-the first list includes all paid student members (18), and the second list includes unpaid student members (14), of which she may be able to help re-engage.
 - c. **APAHC programming at APA for the 2014 conference:** Nothing new to report
3. **Treasurer's report:** (Dr. Shahane)

The financial report is as follows:

Checking:	\$36,671.59
Savings:	\$10,047.33
Tribute Fund:	<u>\$2,199.88</u>
Total:	\$48,918.80

Updates from our committees:

- A. **Publications and Communications:** (Drs. Moore and Leventhal)
 - i. Grand Rounds: No new report
 - ii. **JCPMS:** Dr. Leventhal reported that Dr. Brosig-Soto has written a piece on the MedED Portal and the collaboration between APA and the AAMC. He is interested in having Dr. Brosid-Soto turn this piece into an article for submission in a special

section in the journal.

B. **Conference Committee:** (Dr. Shahane)

Dr. Shahane reported that a few more speakers have agreed to present at the 2015 conference. Next steps include finalizing speaker contracts. Dr. Shahane will consult with Dr. Schaffer to confirm what role the APAHC Research Committee will play in the upcoming conference. Activities have typically included management and oversight of the Conference Poster Session, and a 30 minute presentation during the conference.

C. **Research Committee:** (Dr. Leventhal)

No new report

D. **Membership Committee:** (Dr. Wryobeck)

Dr. Wryobeck reported that APAHC has 200 current paid members. He does an annual membership email reaching out to unpaid members (49) every February. He indicated that approximately 10% of members do not renew due to retirements, job changes, or because the emails are not current. Drs. Leventhal and Cubic indicated that APAHC membership is at a high up from 119 just four years ago. Dr. Brown suggested that we may want to offer one year of free membership to increase membership numbers. Dr. Butt suggested that we may want to first set a *membership goal*, a number that we work towards and measure ourselves against in a years' time. Division 38 has 3000 members. Dr. Belar indicated that there are roughly 3000 total psychologists working in academic medical centers. Dr. Wryobeck shared feedback from members indicating that they appreciate the 'small' size of APAHC as creates excellent networking opportunities, strong mentorship from senior leaders, and opportunities for advancement. Even with the benefits of a small, strong organization, APAHC can work to gain increased membership.

E. **Awards Committee:** (Dr. Cubic)

Dr. Cubic reported that this year's APAHC Awards Committee consists of Dr. Cheryl King and Dr. John Wryobeck. The email request for nominations was sent on March 3, 2014.

4. **New Business:** No new business

Next APAHC Board Conference Call: **April 3, 2014**

Respectfully submitted by: Donna LaPaglia, Psy.D.