



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Monday, June 4, 2012 5:00 – 6:00 P.M. EST

Present on Call: Drs. Cheryl Brosig Soto, Cynthia Belar, Cathy Schuman, Barbara Cubic, Kim Dixon, Patrick O. Donahue, Barry Hong, Kelly Foran-Tuller, Jerry Leventhal, Bill Robiner, Kathryn Sanders, Laura Schaffer, John Wrybeck, and Amanda Wheat, M.S.

- I. Call to Order: 5:00pm
- II. Approval of Minutes of May 14, 2012: Minutes were approved.
- III. President Report
 - A. APAHC at APA
 - i. Time for Board Meeting at APA, 2-4 p.m. Friday, August 3- Div 12 Hospitality Suite
 - ii. APAHC will also have the Hospitality Suite from 4-5 p.m. on Friday, August 3, if one of the APAHC Committees would like to use it to meet
 - iii. Board Dinner, 7 p.m.. August 3rd, Location TBA. Dr. Cubic will invite our new Board Members for 2013
 - iv. APAHC Programs
 1. 9 -9:50 a.m., Thursday, August 2 (Seime)
 2. 12- 12:50 p.m., Saturday, August 4 (Hatsukami)
 3. 1-1:50 p.m., Saturday, August 4 (Robinson)
- IV. Treasurer Report and Financial Matters (Dr. Dixon)
 - A. Financial update: We continue to be in a strong financial position. Dr. Dixon indicated that no conference registrants or fees have been received yet for our conference in 2013.
 - B. Endowment/tribute fund remains stable.
- IV. Division 12 Updates: Dr. Hong/Lynn Peterson
 - a. Dr. Cubic reported that Division 12 has instituted a new requirement regarding tax reporting for all sections of Div 12 that requires the Division 12 representative of each Section participate in an hour teleconference each Fall to discuss policies regarding tax and budget preparation for each Section. Each Fall it will be the responsibility of the Division 12 Representative for APAHC to insure that our Treasurer is updated on any necessary information. The Treasurer of each Section can also participate in the teleconference if interested.
- VI. CAS Update: Drs. Belar and Smith. No updates from CAS were reported.
- VII. Committee Reports/Discussion
 - A. Conference Committee: Drs. Shaffer, Schuman, and Amit Shahane
 1. Location: Hutton in Nashville; Date: January 31- February 3, 2013
 2. Update on themes/programming/speakers : Laura reviewed the attached draft of the conference agenda. It is coming together very nicely.

3. John Wryobeck asked if *The Monitor* might be willing to publish an announcement regarding the conference. Dr. Schuman will follow up with *The Monitor*.
- B. Update from Awards Committee (Dr. Robiner)
1. When to Give Awards: Dr. Robiner discussed options for when to confer the awards in order to maximize attendance.
 1. Thomas Wadden will receive his award at the APAHC Conference
 2. John Linton- Teaching Award- will be conferred at APA prior to the presentation of previous award winner
 3. Robert y Archer – Mattarazzo Award- will be conferred at APA prior to the presentation of previous award winner
- C. Research Committee (Dr. Leventhal): The committee decided to pull psychology as a discipline from the AAMC salary survey this year so that we can be sure that it is conducted in a way that is most useful to us as an organization. This was decided because currently the AAMC only had a plan to ask Departments of Psychiatry to report on psychologists and the committee felt strongly that at a minimum the Departments of Pediatrics, Family Medicine, Internal Medicine and Psychiatry should report on psychology to more accurately represent psychologist's roles in AHCs. The committee also did not want a precedence set that suggested psychologists were only in Departments of Psychiatry and subordinate to psychiatrists. Dr. Cubic updated the Board regarding working with the Leadership Institute for Psychologists in Integrated Primary Care. She is awaiting a reply regarding feedback on the document she submitted last month.
- D. Update from Membership Committee (Dr. Wryobeck): The committee continues to work on developing an updated contact list of all psychologists in AHCs. They will be sending an email to those who were on an older version of a recruitment list talking about the upcoming conference and other events, directing them to our website, in an effort to generate their interest in APAHC. The committee can then track the number of hits on the website and track the email addresses that are no longer valid. They will then also send an email to a new list of psychologists in the region (several states) adjacent to Nashville to target psychologists that might be drawn in by the conference. Many thanks were offered to this committee for their efforts to recruit and retain members. Discussed lack of involvement of student members. The Board was reminded that the website requires student members to mail in their membership application while full members can simply apply online. The Board supports the decision to modify the website, if possible, so that students can also apply online. Dr. Wryobeck will discuss this change with Ms. Peterson.
- E. Publications and Communication: Drs. Cubic, Moore, Wryobeck
1. Journal/*JCPMS*: Dr. Cubic
 2. Newsletter: Dr. Moore: Dr. Cubic read updates from Dr. Moore. She continues to look into the problems with images appearing as ghosts on some macintosh computers. She also recruited a student to assist in the newsletter.
 3. /Promotions Primer: Dr. Cubic asked the Board to approve her discussing with a graphic designer regarding an estimate for working on the Career Primer for publication as an e-book. The Board approved this

- request assuming that the costs would be reasonable.
- 4.

VIII. New Business: No new business was discussed

Next APAHC Board Conference Call: **Monday, July 2, 2012**, 5:00 P.M. EST

Respectfully Submitted,
Kathryn A. Sanders, Ph.D.