



## Association of Psychologists in Academic Health Centers

*The Voice of Psychology in Academic Health Centers*

### **APAHC Board Meeting Minutes**

**Wednesday, July 9, 2014 5:00 P.M. EST**

Present on the call: Drs. Cheryl Brosig-Soto, Ron Brown, Barbara Cubic, Zeeshan Butt, Donna LaPaglia, Gerald Leventhal

1. **Call to Order and Approval of the Minutes** –June minutes were approved
2. **President's Report:** (Dr. Brown)
  - A. Dr. Brown raised the idea of creating a tribute award in Dr. Cynthia Belar's name. Several ideas were proposed including a scholarship, a dissertation award, or a training award. Dr. Brown suggested that the matter be discussed further at the next board meeting at the APA conference.
  - B. The board approved Dr. Breland-Noble's webinar to post on the APAHC website.
  - C. In response the Dr. Wyrobeck's questions related to the webmaster duties, Dr. Brown will follow up with Dr. Schuman regarding the status of the revised officer's handbook and the bylaws.
  - D. Lynn Peterson is leaving her post at Division 12. Dr. Berry to follow up regarding her replacement.
  - E. Dr. Brown will send an announcement out to the members of APAHC announcing this year's award winners.
3. **Treasurer's report:** (Dr. Shahane's update via email)

The financial report is as follows:

Checking Account:	\$41,081.87
Savings Account:	\$10,049.39
<u>Tribute Fund:</u>	<u>\$2,200.34</u>
Total -	\$53,331.60
4. **Student Rep Planning:** (Laura Daniel's update via email):
  - A. *Consultation Program:* Communicated with Dr. Ron Brown and (former) coordinator, Cheryl King, about APAHCs Consultation Program. Cheryl indicated she has stepped down from her role as coordinator and provided some information on the programs standard operating procedures. Students have expressed interest in this opportunity. Next Step: It appears that to sustain this unique program, we will need to appoint a coordinator. Also in order for the program to have a stronger foundation, I propose the development of an SOPs-type document that can serve as a starting point or set of guidelines. I am happy to help with this and perhaps we can discuss this further at the APA meeting?
  - B. *Grand Rounds:* Coordinating article development with Dr. Melisa Moore for the next edition of Grand Rounds. Specifically, I recruited student/trainees to contribute pieces to the next edition. One student has agreed to write an article. Another student agreed to co-author an article with me. Next Step: Soliciting student questions and concerns about the MATCH and writing the article.
  - C. *APA Convention:* Communicated with Lynn Peterson and Christy Denkla (DIV 12 Student rep) regarding enhancing APAHC students experience at the APA convention. Both gave me the go ahead to advertise DIV 12 social hour and awards ceremony to students. (Also, I booked my travel to APA Convention and contacted Amit about the

procedures for travel reimbursement.) Next Step: Email communications with APAHC students about these opportunities at APA.

- D. *JCPMS Student Reviewer Program*: Collaborated with Dr. Jerry Leventhal on developing student reviewer program. Specifically, I facilitated student engagement in the RC and the peer-review process JCPMS. Next Step: Closing the loop with students who indicated interest in being a reviewer but have not replied to my latest email.
- E. *APAHC Student Survey*: Continues to be a work-in-progress with student/trainee David Moore. The board members can send me any topics that they would like included in the student survey (e.g. student feedback on experiences as a member, conference attendee, or participant in APAHC professional development activities) Next Step: Develop survey items and send survey to board members for final review and suggestions.

**Updates from our committees:**

- A. **Publications and Communications:** (Drs. Moore and Leventhal)
  - i. Grand Rounds: No new report
  - ii. *JCPMS*: Dr. Leventhal reported that there will be a special section/edition of the journal regarding the role of psychologists in organ transplantation guest edited by Dr. Zeeshan Butt. In addition, Dr. Leventhal mentioned the student reviewer training proposal (mentioned in detail in the student rep section of the minutes).
- B. **Conference Committee:** (Drs. Shaffer's update via email)
  - i. The Research Committee asked for the Board's input about whether or not to offer a poster award (certificate only) again this year. The board decided against giving a poster award at this year's conference.
  - ii. Dr. Edenfield has a plan in place for all abstract submissions and reviews. A request for abstracts will go out with the advertisement for the conference.
- C. **Research Committee:** (Dr. Leventhal)
  - i. Dr. Leventhal reported that the research committee will meet with APA's Center for Workforce Studies team-led by Dr. Steve Breckler during the conference. Several important initiatives will be discussed including APAHC's involvement in the workforce study surveys.
- D. **Membership Committee:** (Dr. Wryobeck)  
No new report
- E. **Awards Committee:** (Dr. Cubic)  
No new report

**New Business:**

Next APAHC Board Conference Call: **at the APA Conference, Friday August 8<sup>th</sup>, 3:00 in the Division 12 Hospitality Suite**