



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Minutes

Friday, August 7th, 2015 4:00 P.M. EST

Present at APAHC Conference Board Meeting: Drs. Ron Brown, Zeeshan Butt, Laura Shaffer, Amit Shahane, Cathy Schuman, and Laura Daniels

1. **Call to Order and Approval of the Minutes** – Board members stated there were not enough members present to hold a quorum. Therefore the approval of minutes and voting on association-related decisions were postponed until the October meeting. The present members made the following recommendations for each topic below:
2. **President's Report:** (Dr. Brown)
 - A. **Awards:** Board members recommend that the awards ceremony be moved to the APAHC Conference. Also discussed various forums for presenting awards and the board members propose the following agenda which will be voted on at the October meeting:
 - a. Bud Orgel Award for Distinguished Achievement in Research: Awarded at the beginning of the Poster session.
 - b. Ivan Mensh Award for Distinguished Achievement in Teaching: Awarded during the Education/Teaching sessions.
 - c. Joseph Matarazzo Award for Distinguished Contributions to Psychology in Academic Health Centers: Awarded during the luncheon.
 - d. Follow-up discussion on the early career award: Board members brainstormed ideas for recognizing a distinguished ECP. One idea is to alternate the recipient of the Matarazzo award each year such that a lifetime achievement winner and an early career achievement winner would be awarded every other year.
 - e. Thus, at the APAHC conference each award will have two winners.
 - B. **Webmaster Role and Membership Chair:** Although Dr. Wryobeck excellently managed both roles, it is recommended that these roles are managed by two different individuals in the future:
 - a. **Webmaster Role** Discussion focused on whether this position should be a member or a hired position. Dr. Butt agreed to explore the cost of hiring a webmaster.
 - b. **Membership Chair** Members propose that the Membership Chair become a voting member of the board.
 - c. These positions need to be filled soon as member enrollment begins in October. Discussed advertising position(s) on the listserv and asking board members for individual recommendations.
 - C. **Wild Apricot contract:** Board recommends that APAHC sign a year (or is it a 2 year?) contract (\$30/month) with Wild Apricot. This will be voted on during October meeting.
 - D. **Student Representative:** Laura will be stepping down from this role in Dec 2015 and an advertisement for this position will be sent out on the listserv this Fall.
3. **Treasurer's report:** (Dr. Shahane's update via email)
 - A. The financial report is as follows:
 - Business Checking = \$35,037.57
 - Business Savings = \$10,053.08
 - Discretionary Savings = \$2,201.14
 - Total = \$47,291.79
4. **Updates from our committees:**
 - A. **Publications and Communications:** (Drs. Gonzalez and Leventhal)

- i. Grand Rounds: Latest edition of newsletter, edited by Dr. Gonzalez was distributed to the listserv and members this summer.
- ii. *JCPMS*: No new updates.

B. **Research Committee:** (Dr. Leventhal) No new updates.

C. **Health Disparities Committee:** (Dr. Breland-Noble)

- i. Now consists of 10 members and requested that a brief roster of names and affiliations is included the next edition of the newsletter.
- ii. To our membership chair, every one of these folks has been asked to join as a member (and all have indicated that they have indeed joined - so hopefully you saw a slight bump in memberships in mid July. Dr. Breland-Noble will back channel the names to follow up and ensure that all of our TF members are active.
- iii. The team met mid July and determined a set of activities that they hope to complete during the 2015-2016 year including
 - Special Section or Issue of Division Journal (with the Editor's and ECs' approval first of course)
 - Organizing a literature review(s) of the state of health disparities and diversity research in psychology in academic health centers and academic medicine.
 - Planning a presence at the 2016 conference (again with the support and approval of the planning committee and EC)

D. **Membership Committee:** (Dr. Wryobeck) Need to elect new membership chair.

E. **Awards Committee:** (Dr. Cubic) No new updates.

New Business: None.

Next APAHC Board Conference Call:
Monday October 5th 5:00 pm E.S.T