



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Meeting Agenda

Monday, September 10, 2012 5:00 – 6:00 P.M. EST

Present on Call: Drs. Ron Brown, Barbara Cubic, Kim Dixon, Kelly Foran-Tuller, Donna LaPaglia, Jerry Leventhal, Melissa Moore, Cathy Schuman, Patrick Smith, John Wryobeck.

1. Welcome and Call to Order

2. Approval of Minutes of August 3, 2012

3. President Report: (Dr. Cubic)

- Thank you to Dr. Donna LaPaglia who agreed to start in the role as Secretary early.
- **Finalization of Promotions Primer:** After repeated editing the promotion primer is ready for release. It will be available on the membership page in the next 1-2 weeks. Dr. Cubic and Wryobeck will test the functionality of the link before announcing to the membership its availability. It will also be released in an article in JCPMS and announced on listservs for APAHC, Division 12, Division 38 and APAGS and a short excerpt will go into the fall Grand Rounds newsletter. Both Drs. Zeeshan Butt and Ed Christophersen worked fast and with great efficiency and enthusiasm on the primer.
- **Update on Inter-Organizational Work Group on Competencies for Psychological Practice in Primary Care for APA** (Drs. Cubic and Schuman):
Dr. Cubic reported that Dr. Catherine Schuman and Dr. Kitty Sanders were the APAHC representatives who attended this workgroup. Dr. Schuman reported on the uniqueness of the process by which the group was convened. Stakeholders were pulled together to meet monthly to review the literature, the models of competencies, and to create a special document about the essential elements of working in a primary care setting. The work was divided into four workgroups focusing on separate sections. The groups rotated through the material to review each group's product and to finalize a document. The final document will be vetted by all the stakeholders (i.e. all of the organizations that sent representatives including the APAHC board), to produce a final product to be published. Dr. Cubic highlighted two additional points: (1) Through the project Dr. Suzanne Bennett Johnson hopes that psychologists will be increasingly viewed as health professionals, (2) and that psychology's unique contributions in primary care settings are recognized. The revisions to the document are due by Sept 17th to APA and must be reviewed by our Board before our October 1st board meeting. At that time we can decide if we want to send out to listserv for more feedback, which leaves 10-12 days before feedback to APA must be provided.
- **APA Educational Leadership Conference** (Dr. Schuman):
Dr. Schuman was the APAHC representative at the ELC, September 9-11, 2012. The thrust of the ELC centered on moving forward with quality outcomes and quality assurance. Dr. Schuman will write up a report on the conference for the newsletter. Also of note, last year 3 million was dedicated to funding for GPE education and this year APA is asking for 4.5 in funding. Dr. Ron Rozensky, a long time APAHC member and founding editor of JCPMS, was honored with an award for education and advocacy. Dr. Schuman will share the award write up with the APAHC membership through the newsletter as well.

- **Work Group to review/update the By-laws: (Dr. Cubic)**

In August Dr. Robiner raised the issue of updating the APAHC bylaws and our procedures during the board meeting at the APA conference in an effort to check for consistency between the bylaws and what we're actually doing. Dr. Cubic asked for volunteers to assist with the revisions. Dr. Donna LaPaglia volunteered to participate in work group.

4. **Treasurer Report and Financial Matters (Dr. Dixon)**

- **Financial update:** \$ 24,151.01 checking; 10,037.78 in savings; 1,700.96 in tribute. Dr. Hong will acknowledge the person he memorialized in tribute fund in the Spring newsletter. Kim did not receive an invoice from graphic designer as of yet.
- **Reimbursement to APAHC representatives at the Inter-Organizational Work Group on Competencies for Psychological Practice in Primary Care for APA:** Each organization was given \$1,000 for representatives to attend. Dr. Schuman's fees were covered in part by the fact that she also attended the Education Leadership Conference as our APAHC representative. Dr. Cubic suggested that the board pay any additional fees incurred by our representatives and asked for a vote. All board members were in favor. Dr. Cubic confirmed that we had a quorum for the vote to pass.

5. **Division 12 Updates: (Dr. Hong/Lynn Peterson's update given by Dr. Cubic)**

- **Tax Information for Division 12 (due date 1-10-13):** Teleconference scheduled with mandatory attendance required from all sections. 10-16-12 at 5 p.m. EST to discuss, Dr. Hongs, Dixon and Cubic [who is also Division 12 Treasurer] will participate on behalf of APAHC to review Division 12's requirements about how to submit tax documents.
- Several changes are being recommended to the Division 12 bylaws. Most notably, the following statement is proposed:
 - **Education and Training Programs in this Field:** We believe that it is essential that education and training programs meet national accreditation standards in congruence with the Secretary of the US Department of Education and the Council of Higher Education Accreditation (CHEA) (e.g., APA, COA, PCSAS, or equivalent accrediting organizations).

to broaden the currently restricted language regarding accrediting bodies for education (currently only APA is recognized in the bylaws). The APAHC board is urged to review this and all the revisions carefully.

- Div 12 is struggling to maintain members—so they have kept the standards regarding the number of Section members that need to be Division members the same for the current timebeing.
- Dr. Schuman reminded the board that our bylaws require that APACH Board members are also members of Div 12.

6. **CAS Update: (Drs. Belar and Smith)**

- Dr. Smith reported there were no updates from CAS but did attend the group on faculty affairs—no details to report. He did remind the board that AAMC is restructuring CAS to have 1 junior/ 1 senior representative from member societies and one member from the 137 member institutions—thus the societies representation may be "diluted".

7. **Committee Reports/Discussion**

- **Research Committee (Dr. Leventhal):**
The committee met with the APA Center for Workforce Study in an effort to stay in contact and to look for areas of collaboration. The committee met the two new APA staff members and heard about their plans moving forward. There were no specifics to report but an effort was made to maintain good will and to express our interest in future collaborations. Dr. Leventhal also reported that there is still no response from AAMC workforce director, Dr. Scott Shipman. He discussed contacting Dr. Cleese Erikson as a next step.

- **Conference Committee:** (Drs. Shaffer, Schuman, and Shahane):
Location: Hutton in Nashville; Date: January 31- February 3, 2013
Update on themes/programming/speakers
Speaker line is on website—phenomenal lineup. Poster announcement has been revised. Dr. Beland Noble has been working on funding. The program is being put together and of note there will be testing for ABPP in Health Psychology on Saturday morning of the conference. APA finalized a schedule for site visitor training at the conference as well. The registration is up and running and Dr. Cubic reported that it went smoothly when she registered. Dr. Cubic let the committee know that all their hard work is much appreciated! We as board members should advertise the conference as much as we can, making sure to target trainees, who could benefit from the boot camp.
- **Update on Membership Committee** (Dr. Wryobeck)
Dr. Wryobeck reported that membership is up 12 %, 186 current members. Sept. 1st members should begin paying dues for 2013, renewal emails will go out soon with the rates of \$60 and \$15 for students. Dr. Wryobeck queried the board about whether they wanted to increase the rates... the board said no. Two members asked about reduced fees for retirees. Dr. Cubic checked with Div 12 and APA and found out that we can have a fees exempt category and will send Dr. Wryobeck the exact requirements for members to choose that category. Dr. Wryobeck's membership committee has reached out to psychologists in the 14 states surrounding the upcoming national conference and emails will go out about registering for the conference. The board was urged to sign up early. Dr. Cubic expressed gratitude to Dr. Wryobeck for all the time and resources he provides to keep our website up—and mentioned that the committee is working hard.
- **Publications and Communication:** Drs. Cubic, Leventhal, Moore, Wryobeck
Journal/*JCPMS*: Drs. Cubic and Leventhal reported that the transition to the new Editorial Board is going well.
- **Newsletter:** (Dr. Moore)
Due date for Fall articles for Grand Rounds is 9-15-12:
Dr. Robiner sent pictures from the conference. Draft of the newsletter will be sent out in Oct. for proofreading—Dr. Moore thanked Drs. Cubic and Robiner for their helpful edits. This will be a fantastic issue!

8. **New Business:** None to report

Next APAHC Board Conference Call: **October 1, 2012 5 p.m. EST**