



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Minutes
Monday 2/1/10 – 5:00 P.M. EST

Present: Barbara Cubic, Kim Dixon, Kelly Foran, Cheryl King, John Linton, Lynn Peterson, Bill Robiner, Catherine Schuman, Patrick Smith

1. Minutes (circulated by email).
2. Appointment of Cheryl King, Ph.D. as Senior Advisor to the President. Dr. King has agreed to serve in as Senior Advisor. She will be a valuable asset to APAHC as a consultant with a strong institutional memory of APAHC.
3. Committees

Committee chairs will be invited to participate in Board conference calls, especially for those parts related to their reports. Another possibility is that they will provide updates for the website for an e-newsletter so as to promote better communication the APAHC membership. Committee chairs are not voting members of the Board but have valuable input.

 - A. Awards Committee should be formed immediately so as to send out a call for Nominations for awards asap. Dr. Linton agreed to serve as Chair and Dr. Robiner agreed to serve when he is Past-President.
 - B. Membership Committee
 - a. Committee Chair & members
 - C. Conference Committee:
 - i. Co-Chair: TBD. Dr. Robiner will contact potential co-chairs.
 - ii. Other members. Dr. Schuman has postdoctoral fellows who may be able to play roles in the conference. We will hold off recruiting other committee members for now, though will consider doing so if it would make the tasks more wielyd for the Co-Chairs.
 - iii. Conference Updates
 - a. The Board began preliminary exploration of possible details of the 2011 conference. Dr. Schuman has started to look at local options given that she is taking on many of the logistical plans and tasks for the conference. We will need to have the second co-chair before final plans can be considered.
 - b. Potential Dates: 3rd week in March does not compete with any major meetings. It may be a good opportunity.
 - c. Potential Location: Dr. Schuman found hotel in Boston in March for \$150/night (Taj Boston).
 - d. Workshops: It might be sensible to have the early career boot camp scheduled for the same time as the workshops (e.g., CoA) the first day rather than as a separate event in 2010 given that the March date would be moving up the conference by 6 months. It might be hard for early career AHC psychologists to afford two events so close together.
 - D. Research:
 - i. Committee Chair & members

- a. Jerry Leventhal, Ph.D. is willing to stay on as Chair. The committee plans to address Workforce and salary issues. He has worked with Bill Pate and Jessica Kohut at APA and also works with AAMC Center for Workforce Studies. We are fortunate to continue to have his input. He is requesting limited funds (i.e., a few hundred dollars) to meet with AAMC Workforce personnel. The Board agreed this was a reasonable expense.
- b. Cheryl Brosick-Soto, Ph.D. may also be willing to serve. Dr. Robiner will contact her.
- c. Dr. Robiner would be willing to serve given his earlier work related to workforce issues.
- d. Dr. Smith offered to guide Dr. Leventhal et al. to specific leaders in AAMC that could facilitate getting access to data

E. Publications:

- i. The Board voted to change the committee name to the *Publications and Communication Committee*
 - ii. The Board voted to create two chairs based on the recommendation of Dr. Linton. One would be focused on the publications (i.e., JCPMS). The other would be focused on Internet issues (e.g., the website, possible e-newsletter)
 - iii. Committee members:
 - a. Dr. Leventhal is willing to remain on the committee.
 - b. Dr. Linton suggested that Dr. Robiner should send out email that there is new info on the website when it changes as a possible alternative to a newsletter. It may be reasonable for Committee chairs to provide periodic updates to the website.
 - c. The Webmaster Co-Chair needs to be involved on conference calls, etc.
 - iv. Discussion.
 - a. Dr. Robiner recommended expanding this committee to include communications; perhaps consider a quarterly e-newsletter.
 - b. Dr. King recommended that the Co-Chair should have skills for website
 - c. Dr. Robiner will solicit a new webmaster via a message to the listserv and invites nominations.
 - d. Dr. Cubic recommended JD Ball for the committee, and possibly for a Co-Chair position.
 - e. Jeff Baker, Ph.D. designed the current webpage and will be consulted.
4. Early Career Boot Camp- Cheryl King, Kelly Foran.
- a. Dr. King has been considering a 1 ½ day event (if it is not part of the APAHC Conference). Dr. Schuman questioned whether it should be independent from the next APAHC conference or part of it. Dr. Dixon suggested it could be a pre-conference workshop if not stand alone meeting.
 - b. Kelly Foran is working with Kitty Sanders, Ph.D. We need to narrow down specific days and budget
 - c. Cathy Schuman suggested that at the 2011 conference, we could have APA do site visitor training and/or self-study training the same day which could be at the same time as a 1-day boot camp. The size of the group could be larger if it were associated with the next conference cf. a separate event.
 - d. Dr. King will check with Dr. Sanders to see where she is in the planning.
5. Lynn Peterson: Dr. Robiner contacted her about participating in monthly telephone calls. Lynn joined this conference call. Dr. Robiner will try to develop a plan for including her in parts of the conference that are most relevant to her work with APAHC.
6. CAS Update: Dr. Smith will go to 3 AAMC meetings. He'll pass on information as he gets it. He is now getting the email updates from Tony at the AAMC and has begun to forward them..
7. Division 12 Update: Dr. Hong- Deferred.
8. Annual Section Report due 2/1 to Division 12.

Dr. King did it for a few years and copied her report to John. Dr. Linton did it one year and then Ron Brown, Ph.D. did it while he was the section representative to Div. 12. Patrick Smith, Ph.D. said he was asked for information, but he didn't remember specifics. Dr. Linton thinks Dr. Brown submitted it about 2 months ago. Dr. Robiner will check with Lynn Peterson.

9. New Business. None.
10. Next APAHC Board Conference Call: **Monday 3/1/10 – 5:00 P.M. EST**
11. Adjourn: 5:05 PM.

Respectfully submitted,

Kim Dixon, Ph.D.