



Association of Psychologists in Academic Health Centers

The Voice of Psychology in Academic Health Centers

APAHC Board Conference Call Meeting Minutes

May 7, 2018 – 5 PM EST/4 PM CST/ 2 PM PST

Present on the call (**bolded** are voting members):

<input checked="" type="checkbox"/> Annie Bradford	<input checked="" type="checkbox"/> Wendy Ward	<input checked="" type="checkbox"/> Lauren Penwell-Waines
<input checked="" type="checkbox"/> Ron Brown	<input type="checkbox"/> Laura Daniels	<input checked="" type="checkbox"/> Bill Robiner
<input checked="" type="checkbox"/> Zeeshan Butt	<input type="checkbox"/> Roseanne Illes	<input checked="" type="checkbox"/> Laura Shaffer
<input checked="" type="checkbox"/> Liz Cash	<input checked="" type="checkbox"/> Brian Isakson	<input type="checkbox"/> Amy Williams
<input type="checkbox"/> Molly Clark	<input checked="" type="checkbox"/> Leila Islam	<input checked="" type="checkbox"/> Joey Yost
<input type="checkbox"/> Donna LaPaglia	<input checked="" type="checkbox"/> Michael Mejia	<input checked="" type="checkbox"/> John Yozwiak
<input type="checkbox"/> Amit Shahane	<input type="checkbox"/> Teresa Pan	

1. Call to order: 4:04 pm called to order.
2. Review of April 2018 minutes: Minutes approved by the Board.
3. President's Items (Dr. Butt)
 - a. Bylaws specify term limits for elected positions, but no term limits for appointed positions. This has recently been operating on an individual officer's and appointer's preferences. Dr. Butt and Dr. Ward have discussed and agreed that positions will run for 2 years with opportunity for renewal if desired. Dr. Butt brought the issue up for discussion to identify any unintended consequences of which board members may be aware. Dr. Brown agreed this was a good idea, and it was agreed we would proceed.
4. Officer/Committee Items for Board Discussion
 - a. Officers' Manual. The CFAS Rep terms will run for 3 years as dictated by AAMC, and this will be updated in Officer's Manual throughout to distinguish this from the new 2-year term limits for other officers (excluding Newsletter Editor, which is 3-years). Conference Committee is not currently mentioned in the manual. Drs. Yozwiak and Williams will draft a brief section and these positions will be added to the officer's term tables, with 2-year terms. Will also be adding a Newsletter Editor description paragraph. Dr. Cash will also confirm that term limits match those listed in bylaws that go to Div 12, per Dr. LaPaglia's prior emailed comment. No other comments or concerns broached. PDF to be sent to board members later this week.
 - b. APAHC Website 2nd draft is ready for review (<http://section8.cloudaccess.host/>). General feedback was very positive. The members only pages are still under construction and will be ready once membership renewal pages are ready. Dr. Bradford inquired as to whether the members only page would include a portal to access member-level benefits for the Journal (JCPMS). Dr. Isakson will ask Brian Johnson's group to see if a web portal is possible. Dr. Butt proposed the alternative that perhaps Dr. Yost can receive the table of contents from the journal and forward those to the APAHC listserv with links that members could click on, and then login to the portal to access the full text. Dr. Isakson will also follow-up getting a personalized domain name. Dr. Butt asked for input on how best to roll out the new website once final items for



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public site have been addressed. Dr. Ward suggested emailing the new link to the listserv, ads on Division websites, and posting to social media accounts. Dr. Butt will connect with Dr. Yost to follow-up on those plans.

- c. Division 12 hospitality suite available at APA convention. So far, 8 board members are attending APA and 6 are not. There may be a quorum to hold an in-person board meeting, which would be held in place of the August 6th conference call. No concerns or objections to proceeding were voiced. Dr. Ward proposed having those not attending APA phone-in to the board meeting. Dr. Butt will circle back with the ECP and other committee chairs who might be attending APA and could utilize the suite to gauge interest. Deadline for notifying Div 12 of these requests is Friday, May 18 at 5 pm EST.
 - d. Dr. Butt proposed APAHC become more active in hosting webinars. APAHC has access to Div 12's platform and CE administrative support. Plan to revisit this on next month's call with board members generating possible webinar ideas in the meantime.
5. Other Business (All): None.
 6. Next Conference Call:
 - a. Monday, June 4, 2018 at 5 PM EST/4 PM CST/3 PM PST