

APAHC Board Conference Call Meeting Minutes

December 3, 2018 – 5 PM EST / 4 PM CST / 2 PM PST

Present on the call (**bolded** are voting members):

<input checked="" type="checkbox"/> Annie Bradford	<input checked="" type="checkbox"/> Wendy Ward	<input checked="" type="checkbox"/> Lauren Penwell-Waines
<input type="checkbox"/> Ron Brown	<input checked="" type="checkbox"/> Laura Daniels	<input checked="" type="checkbox"/> Bill Robiner
<input checked="" type="checkbox"/> Zeeshan Butt	<input checked="" type="checkbox"/> RoseAnne Illes	<input checked="" type="checkbox"/> Laura Shaffer
<input checked="" type="checkbox"/> Liz Cash	<input checked="" type="checkbox"/> Brian Isakson	<input checked="" type="checkbox"/> Amy Williams
<input checked="" type="checkbox"/> Molly Clark	<input type="checkbox"/> Leila Islam	<input checked="" type="checkbox"/> Joey Yost
<input checked="" type="checkbox"/> Donna LaPaglia	<input checked="" type="checkbox"/> Michael Mejia	<input checked="" type="checkbox"/> John Yozwiak
<input checked="" type="checkbox"/> Amit Shahane	<input type="checkbox"/> Teresa Pan	

1. Call to order: 5:04 pm called to order.
2. Review of November 2018 minutes: Minutes approved by the Board.
3. President's Items (Dr. Butt)
 - a. Officers' Manual update: Edits were made to correct discrepancies in language in election cycle descriptions and dates. No objections or concerns were raised. Clean version of the manual to be distributed.
 - b. APAHC award winners and public announcement: Dr. Butt listed the recipients of each of the 6 awards, mentioned there was a stellar panel of candidates which alleviates concerns for any shortage of potentially eligible candidates in years to come. Requested feedback for how to announce winners to the membership. The next newsletter will not distribute until March. Also questioned whether award years should align with conference years or with the calendar years in which winners are decided? It may be a sticking point if an ECP awardee matriculates out of that category of 10-years post at the time of award receipt. The consensus was that the year in which the award was received makes sense to list. Dr. Isakson will correct the website to reflect that the previous awards were for the 2017, not the 2016 year.
 - c. Annual APAHC budget (Dr. Butt): A point of information that as incoming requests for financial support increase, it may make sense to have a more formal working budget for planning purposes as APAHC grows. More on this in future meetings.
4. For Board Review and Discussion
 - a. Surveys over APAHC Listserv (Dr. Ward): IPE workgroup has created a training director survey regarding IPE training, barriers, etc. Questioned if we could include our membership in survey invite. Dr. Butt reported that some APA Division listservs have policies forbidding such surveys, though APAHC does not and Div 12 may not. APA guidance is that they do not prohibit it but do not recommend it. Dr. Clark added that the rationale for these policies is to prevent listserv overload with forwarded surveys. Dr. Ward mentioned Div 54 only allows internal membership surveys and surveys on topics that are of strategic interest to the board. Dr. Robiner has surveyed members prior to initiation of rules, suggested some limitations be placed

such that permission be requested prior to members posting surveys on the listserv. Dr. Shahane questioned whether there should be some policy that distinguishes this survey from a barrage of student research surveys. Dr. Butt proposed that unless there are strong objections to the survey, to allow the current survey request and monitor the list for an influx of surveys out of scope or of concern. If that occurs, then we revisit the formation of a policy. No objections were raised.

- b. Processing for nominating APAHC members for AAMC awards (Drs. Shaffer and Robiner): Reps attended AAMC awards dinner, would like to increase visibility of psychology in AAMC. Identified a few awards for which psychologists may be eligible. Nomination procedures were reviewed, and the question arose as to whether APAHC should nominate, or if a candidate's institution should be asked to nominate, and should a process be formalized to facilitate this in future years given that this would likely open the doors to nominations for other awards, necessitating a formalized process. Dr. Butt added that the membership has a good culture of celebrating successes, though if the responsibility falls on one person, such as the APAHC President, to generate the nominations, then a process needs to be formalized and streamlined to make it tenable for the long term. It is not clear whether an institutional letter would be viewed more or less favorably than a nominating from a national association. Dr. Robiner recommended adding supporting testimonials from APAHC to an institutional nomination, in part to help increase AAMC awareness of APAHC. Dr. Shaffer recommended that one CFAS rep compile testimonials and draft the nomination for the APAHC president to review, edit and sign. The vetting process for nominees would also likely need to be formalized rather than relying on CFAS rep awareness of potential candidates. Given that this is the first time this issue has arisen within the memory of the last several years, it was decided to forego the development of formal procedures at this time. Dr. Robiner will reach out to Dr. Gene D'Angelo, an APAHC member at the nominee's institution, to inquire about submitting a nomination. Dr. Shaffer will consult with a contact at AAMC to attain additional details regarding nomination procedures.
- c. Springer update at APAHC 2019: This is proposed as an update to the APAHC board members regarding JCPMS. Dr. Butt raised questioned what venue may be appropriate for this to occur, and if there is any precondition or conversation that needs to occur in advance. At the board meeting makes sense, though it is unclear how much information the Springer rep is planning to present. It was suggested that time be limited to 15 minutes, though this would necessitate travel for a short time to present. Dr. Williams suggested requesting sponsorship from Springer so that the rep could set up an exhibitor's table and provide the board update to the membership. Historically (e.g., Nashville 2013), Springer gave books for door prizes and provided a lunch and presented journal metrics to attendees. Dr. Butt will speak

with the rep, relay the board's interest in receiving an update, the time constraints for such a presentation, and determine options.

5. Other business (All):

- a. Dr. Isakson provided an update on the website. There are 2 ECPs who are website design experts that have volunteered to help maintain the site. His impression is that we can cover all design and maintenance needs through their support and that we may need to recruit additional support in the future. The capability is there, though the turn-around time may be more of a challenge. Dr. Butt suggested this be revisited together with the developers to layout the appropriate level of support we should contract for with the developer moving forward.

6. Next Conference Call: **Monday, January 7, 5 PM EST/4 PM CST/2 PM PST**