

APAHC Board Conference Call Meeting Minutes

July 1, 2019 – 5 PM EST / 4 PM CST / 2 PM PST

Present on the call (**bolded** are voting members):

<input checked="" type="checkbox"/> Annie Bradford	<input checked="" type="checkbox"/> Laura Daniels	<input checked="" type="checkbox"/> Laura Shaffer
<input checked="" type="checkbox"/> Ron Brown	<input type="checkbox"/> Phil Fizur	<input checked="" type="checkbox"/> Amy Williams
<input checked="" type="checkbox"/> Zeeshan Butt	<input checked="" type="checkbox"/> RoseAnne Illes	<input checked="" type="checkbox"/> Joey Yost
<input checked="" type="checkbox"/> Liz Cash	<input checked="" type="checkbox"/> Leila Islam	<input type="checkbox"/> Alexander Young
<input checked="" type="checkbox"/> Molly Clark	<input type="checkbox"/> Michael Mejia	<input checked="" type="checkbox"/> John Yozwiak
<input checked="" type="checkbox"/> Donna LaPaglia	<input type="checkbox"/> Teresa Pan	
<input type="checkbox"/> Amit Shahane	<input type="checkbox"/> Lauren Penwell-Waines	
<input checked="" type="checkbox"/> Wendy Ward	<input type="checkbox"/> Bill Robiner	

1. Call to order: 5:03 pm called to order.
2. Review of June 2019 minutes (attachment): Minutes approved by the board.
3. President's Items (Dr. Butt)
 - a. Membership Committee Chair Transition/Appointment – Dr. Daniels will be transitioning off this position. Dr. Butt recommended as the next chair, effective immediately pending board approval, Dr. Heather Bruschwein. Dr. Daniels will assist Dr. Bruschwein with the transition through the coming months.
 - b. Special Interest Groups – Dr. Ward: APAHC has never had official SIGs with approval or oversight. We now have two, IPE and Professional Wellness, but these are unofficial SIGs. Dr. Ward noted that policies and procedures for SIGs might be worth developing, e.g., such as those D54 has in place. Some examples include the requirement of maintaining at least 10 or more members; SIG leadership transitions become easier if policies like role descriptions and term limits are in place; SIGs offer good experience for potential future board members; SIGs might petition boards for funds, and the procedures for this could be facilitated by having policies in place. Dr. Ward encouraged backchannel discussion and questions, and Dr. Butt suggested continuing the conversation at the next board meeting.
 - c. Budget Updates – Dr. Butt had recently asked for budgetary needs from board members. Drs. Butt, Ward, and Shahane will be discussing requests and will update the board at the next meeting, with the intent of developing a more formal budget to facilitate allocation of funding requests. Dr. Butt encouraged board members to submit requests if they have not done so already.
 - d. Reminder re Convention Events
 - i. Programming: Symposium – The Education and Training Landscape – Current and Future Possibilities (Catherine Grus, PhD, APA, Acting Chief Education Director); Thursday, Aug 8, 2-2:50, McCormick W186a – Dr. Shaffer will introduce Dr. Grus.
 - ii. Board Meeting: Friday, Aug 9 @ 11-12, D12 Hospitality Suite – Location/room number TBD. Dr. Butt has confirmed with Tara Craighead that there will be internet in the suite. Dr. Butt asked board members to email him their intent to attend remotely.
 - iii. Board Dinner: Saturday, Aug 10 @ 8, Acanto (NB: self-pay)

4. For Board Review and Discussion

- a. Social Media Updates and Changes (Dr. Yost) – Dr. Yost would like to expand APAHC’s social media presence by adding, e.g., trainee and early career committee members, and any others interested to hopefully 4 more members, to help provide content for Twitter and Facebook sites. Each member would be assigned 1 week per month, modeled after D38’s social media work. Dr. Yost also suggested member spotlight with 10 or so questions that members could answer to be highlighted on the social media accounts. Dr. Islam commented that a number of early career members would likely be interested. Dr. Yost invited board members to send her recommendations of other individuals who might be interested.
- b. Future Initiatives (Dr. Ward) – Dr. Ward asked what APAHC’s future initiatives might be, such as growth or development. She commented on the increased committee activity, editing and updating of board officer’s manual and bylaws, and membership drive as recent successful initiatives. Other suggestions included using APA’s resources and data to facilitate manuscript generation and data collection processes; strategic communications to other APA Division members that might also want to join APAHC. Dr. Bradford commented that there seems to be a high number of AHC psychologists that do not know APAHC exists, and that we might want to find additional ways to target outreach to these individuals. Dr. Brown suggested targeting members of APA practice divisions, e.g., D12, D53, D54 who may be working at hospitals, and raised the question of how do we articulate the value of APAHC to potential members. Dr. Ward added that a quickly digestible message describing APAHC is needed to make us more marketable. Dr. Brown commented that we might not have the scientific draw of other divisions, but that we have strengths in policy work and advocacy. Dr. Shaffer suggested continued work on our policies and procedures as an initiative, and to take a thoughtful approach to why we want the membership to grow, and what initiatives might be furthered by the recruitment of new members, such as the webinar series, social media expansion, etc. Dr. Islam added that the smaller membership size allows personal connection and is a valuable aspect of APAHC. Dr. Shaffer asked how APAHC can serve as a connector to others’ initiatives, such as with APA, AAMC, and involvement in organizations’ existing initiatives designed to improve well-being and eliminating cultural bias and issues such as harassment. Dr. Bradford added there are other unmet needs like for clinician well-being or bias, or serving as evaluators for programs, that APAHC members might be well-suited to become involved with; i.e., connect our members’ skillsets to the needs of medical education. Dr. Illes added that some of these topics have been discussed within the Diversity and Health Disparities committee, but she added that the workload of many members is high which has made it challenging to move forward on some of these ideas. Dr. Ward suggested framing topics within shorter timeframes. Dr. Clark added that using the newsletter as a medium could be warranted. Dr. Butt added that growing the size of membership is a concern that has arisen previously during board conversations and suggested that the goal for increasing membership size be kept in mind as these initiatives develop. Dr. Clark added that creating opportunities for the more intimate connections that make APAHC valuable could help mitigate concerns about growth. Dr. Yost suggested increasing engagement during off-conference years to keep momentum high. Dr. Shaffer added that this could be achieved through smaller leadership or interest groups that create smaller communities and allow feelings of connection and involvement, as well as increasing

involvement with APPIC. Dr. Ward will organize notes on this discussion to continue at future board meetings.

5. Other Business (All) – Dr. Islam announced that Thurs Aug 8, at 3-4pm in the D12 Hospitality Suite, there will be a meet-and-greet for early career and trainee APAHC psychologists and encouraged all board members to attend.
6. Next Conference Call: **Friday, August 9th, 11-12 CENTRAL, D12 Hospitality Suite @ APA Convention**