

APAHC Board Conference Call Meeting Minutes

October 7, 2019 – 5 PM EST / 4 PM CST / 2 PM PST

Present (**bolded** are voting members):

<input checked="" type="checkbox"/> Annie Bradford	<input type="checkbox"/> Wendy Ward	<input checked="" type="checkbox"/> Lauren Penwell-Waines
<input checked="" type="checkbox"/> Ron Brown	<input type="checkbox"/> Heather Bruschein	<input checked="" type="checkbox"/> Bill Robiner
<input checked="" type="checkbox"/> Zeeshan Butt	<input checked="" type="checkbox"/> Phil Fizur	<input checked="" type="checkbox"/> Laura Shaffer
<input checked="" type="checkbox"/> Liz Cash	<input checked="" type="checkbox"/> RoseAnne Illes	<input checked="" type="checkbox"/> Joey Yost
<input checked="" type="checkbox"/> Molly Clark	<input checked="" type="checkbox"/> Leila Islam	<input checked="" type="checkbox"/> Alexander Young
<input type="checkbox"/> Donna LaPaglia	<input checked="" type="checkbox"/> Michael Mejia	<input checked="" type="checkbox"/> John Yozwiak
<input checked="" type="checkbox"/> Amit Shahane	<input checked="" type="checkbox"/> Teresa Pan	

1. Meeting called to order at 05:03 pm local time.
2. Review of August 2019 minutes: Minutes approved by the board.
3. President's Items (Dr. Butt): Update and discussion on APAHC sign-on to CFAS/AAMC letters – AAMC often comes to APAHC requesting sign-on to a proposal. Historically decisions to sign-on were brought to the full board for review and vote. More recently, the Presidential Trio and CFAS reps have taken on this duty but the current policy is vague on which sign-ons merit APA review and potential endorsement – should it be a unanimous vote vs simple majority? Dr. Butt requested discussion to aid in determination on whether these should be discussed as a board or if we can come to a more formal arrangement on who is responsible for this duty. Review and vote by the full board could be difficult to achieve as AAMC often requests a rapid turn-around. It was proposed that review continue to proceed by the Presidential Trio and CFAS Reps and if a vote among those 5 is not unanimous about how to proceed, it should be brought back to voting board members for discussion and vote via phone, if desired, or via email, which requires a unanimous vote per APA bylaws. No vote was taken on this proposal. A separate call will be scheduled to finalize this and to discuss the pending sign-on opportunity that prompted the discussion. Once finalized, the procedure will be drafted into the APAHC Officers' Manual.
4. For Board Review and Discussion
 - a. Branding and strategic advertising project (Dr. Ward) – Dr. Fizur shared that he and Dr. Ward are working on a new template for emails. He will be coordinating with Dr. Yost on social media posts and Dr. Penwell-Waines for branding of Grand Rounds.
 - b. Leadership and alternative careers project update (Drs. Bradford and Clark) – Several interviews with psychologists in AHCs operating in these roles have been completed. A draft document will be sent to the board for review and feedback on how best to bring the project to the membership, such as in Grand Rounds.
 - c. Association webinar plans (Dr. Pan) – Education and Training Committee has met, discussed ideas, and planning for the first webinar on harassment and discrimination; date and time for webinar to be determined. Planning to offer CEs to attendees through D12. The CFAS reps will check on possibly advertising over the CFAS/AAMC listserv.
 - d. File sharing within the Association (Dr. Fizur) – Dr. Butt requested board members review Dr. Fizur's instructions and offer feedback on ability to access the Dropbox folder by Nov 1.
5. Meeting adjourned at 06:08 pm local time.
6. Next Conference Call: **Monday, November 4th, 5 PM EST / 4 PM CST / 2 PM PST**