

APAHC Board Conference Call Meeting Minutes
 June 22, 2020 – 5 PM EST / 4 PM CST / 2 PM PST

Present (bolded are voting members)

- | | | |
|--|--|---|
| <input checked="" type="checkbox"/> Zeeshan Butt | <input checked="" type="checkbox"/> Ron Brown | <input checked="" type="checkbox"/> Lauren Penwell-Waines |
| <input checked="" type="checkbox"/> Liz Cash | <input checked="" type="checkbox"/> Heather Bruschwein | <input checked="" type="checkbox"/> Bill Robiner |
| <input checked="" type="checkbox"/> Molly Clark | <input type="checkbox"/> Phil Fizur | <input checked="" type="checkbox"/> Mariella Self |
| <input type="checkbox"/> Donna LaPaglia | <input checked="" type="checkbox"/> RoseAnne Illes | <input checked="" type="checkbox"/> Joey Yost |
| <input checked="" type="checkbox"/> Laura Shaffer | <input checked="" type="checkbox"/> Leila Islam | <input checked="" type="checkbox"/> Alexander Young |
| <input checked="" type="checkbox"/> Amit Shahane | <input checked="" type="checkbox"/> Michael Mejia | <input checked="" type="checkbox"/> John Yozwiak |
| <input checked="" type="checkbox"/> Wendy Ward | <input type="checkbox"/> Teresa Pan | |
| <input checked="" type="checkbox"/> Amy Williams | | |

Call to Order and Approval of Minutes

1. **Call to Order** **Ward**
Meeting called to order at 05:00 pm local time
2. **Review of May 2020 minutes** **Ward**
Minutes approved by the board

Old Business

3. **Branding and Strategic Advertising Initiative** **Ward**
4. **COVID-19**..... **Fizur**
5. **Newsletter Div 12 use**..... **LaPaglia**
6. **Changes to the Officers Manual/online folder/end dates appointed synchronous**..... **Cash/Ward**
7. **Early Career Psychologists' Listserv**..... **Islam**
8. **Budget** **Shahane**

New Business

9. **Strategic Plan for each position** **Ward**
After reviewing board update forms, each board call will review new and innovative initiatives of board members.
10. **Grand Rounds Editor transition** **Penwell**
Plan to have some overlap with Dr. Penwell-Waines' service. Three candidates are being vetted, one of which has served as guest editor in the past, and one of which is interested in being a Co-Editor.

Plan may be to have one editor or two co-editors and have some additional recruits rotating through to allow for greater overlap in terms of those working to create newsletters. Dr. Ward requested backchannel emails from board members with thoughts on candidates or plans for transition.

- 11. Elections..... Cash**
 Leila Islam has won for Member-at-Large, and Sasha Zagalloff has won for Treasurer. Terms start in Jan 2021, and each should attend the December board meeting. Current officers may wish to begin any necessary training and turn-over in the near future to facilitate a smooth transition.
- 12. Conference plans (incl Board meeting)Self/Cash**
 Co-Chairs have engaged with KU to serve as virtual vendor and are reviewing sample contract and budget options. Planning Committee has developed a theme centering around AHC psychologists as agents of change, focused on leadership, innovation, and resilience. Call for abstracts will invite posters and oral presentations, with some suggested topic and content areas. Finance Committee is reviewing draft budget. Will also ask APA for review of contract. Registration rates still being determined. It was recommended that we not aim too low as this might cause us to exceed room limits. Suggestion was made to remind registrants of what they are not spending (hotel, plane).
- 13. JCPMS Mentored Reviews Brown**
 Developing a plan for trainees to work under a mentor to complete manuscript reviews. An announcement would be sent out (targeting Jan 2021) advertising to interns, post docs and interns to encourage them to apply. They would be matched with individuals on the JCPMS Editorial Board who would serve as mentor for one year. Mentor will be responsible for actual review; mentee will participate at various levels depending on case.
- 14. APA plans LaPaglia/Shaffer/Ward**
 APA conference will be virtual format. For APAHC speaker, had Dr. Lisa Howley who works for AAMC, address on arts and humanities in medical education and opportunities for psychologists. She is willing to any one of the following:
 - 1- Pre-record 15-20 min talk by July 15; APA puts recording in searchable database
 - 2- Decline and give up space at APA
 - 3- Conduct talk as a webinar through D12 in the fall
 Dr. Shaffer would like more opportunity to connect with Dr. Howley and engage with her work, and if webinar then host through APAHC site rather than D12. Could add her as a speaker for APAHC conference in March or postpone until next APA in San Diego. After discussion, decision was to decline space at APA this year and look for a more appropriate, APAHC venue for Dr. Howley.
- 15. Diversity, Equity, Inclusion—what more can we be doing?Mejia/Illes**
 Dr. Ward would like APAHC to generate follow-up statements and generate ideas for how APAHC can make a difference on this issue. Would like for initiatives to include APAHC members within as well as outside of the Diversity and Equity Committee and find ways for varying committees to remain in communication about their different initiatives, perhaps through a liaison or a document. How do we thread the initiatives through ongoing APAHC activities to generate a joint collaborative effort, not just at conference or individual activities. Drs. Illes and Mejia can also serve as

consultants as initiatives develop. Plan could be outlined now to be executed over multiple presidential terms. Content could be addressed in Webinars, Grand Rounds, conference, other APAHC platforms. Efforts could be interwoven with recruitment onto committees (e.g., through early career committee), recruitment efforts of psychologists into APAHC, town halls for membership to express concerns in safe environment; find out what members want to help APAHC become more inclusive; integrating into a leadership and/or mentorship program; develop programming to address needs specific to career track (early, mid, late); Drs. Stacy Ogbeide and Kristen Austin may be good resources for these initiatives; invite medical school faculty from Hispanic-serving and historically black colleges and universities. APAHC website images lack diversity and could be improved. Dr. Ward charged board members to think about how each can contribute to this effort in some way so that a short-term and long-term action plan can be developed.

Adjournment

16. **Meeting adjournment** **Ward**
Meeting adjourned at 06:03 pm local time

Future Meetings

Next Conference Call: **Monday, July 27, 5 PM EST / 4 PM CST / 2 PM PST**