

APAHC Board Conference Call Meeting Minutes
 July 27, 2020 – 5 PM EST / 4 PM CST / 2 PM PST

Present (bolded are voting members)

- | | | |
|--|--|---|
| <input type="checkbox"/> Zeeshan Butt | <input checked="" type="checkbox"/> Ron Brown | <input checked="" type="checkbox"/> Lauren Penwell-Waines |
| <input checked="" type="checkbox"/> Liz Cash | <input checked="" type="checkbox"/> Heather Bruschwein | <input checked="" type="checkbox"/> Bill Robiner |
| <input type="checkbox"/> Molly Clark | <input checked="" type="checkbox"/> Phil Fizur | <input checked="" type="checkbox"/> Mariella Self |
| <input checked="" type="checkbox"/> Donna LaPaglia | <input checked="" type="checkbox"/> RoseAnne Illes | <input checked="" type="checkbox"/> Joey Yost |
| <input type="checkbox"/> Laura Shaffer | <input checked="" type="checkbox"/> Leila Islam | <input type="checkbox"/> Alexander Young |
| <input type="checkbox"/> Amit Shahane | <input checked="" type="checkbox"/> Michael Mejia | <input checked="" type="checkbox"/> John Yozwiak |
| <input checked="" type="checkbox"/> Wendy Ward | <input type="checkbox"/> Teresa Pan | |
| <input checked="" type="checkbox"/> Amy Williams | | |

Call to Order and Approval of Minutes

1. **Call to Order** Ward
Meeting called to order at 05:02 pm local time
2. **Review of June 2020 minutes** Ward
Minutes approved by the board

Old Business

3. **COVID19 webpage** Fizur
4. **Budget** Shahane

New Business

5. **Diversity, Equity, Inclusion—what more can we be doing?** Ward
New document has been drafted to expand on the initial APAHC statement and develop statements for each board position for the next 5 years and beyond. Document will be shared with membership and posted to the APAHC website.
6. **Strategic Plan for each position** Ward
Updates here have been drafted into the DEI document.
7. **Conference Budget** Self/Cash
Budget brought down by removing services that can be performed by the conference planning committee. Finance committee has reviewed and approved conference budget which may permit

APAHC to build up a savings balance. APA legal is now requiring some new contract clauses which KU has approved and have been added to the contract. Awaiting final version of contract for signatures, and then will proceed with announcements for save the date and call for abstracts. Registration rates to be determined. Abstract submissions will invite oral presenters for keynotes, workshops, symposia, etc. Conference contract and budget approved by board.

8. **APA plans** LaPaglia/Shaffer
 D12 is still working to get convention details organized and will be sending us information soon. APAHC board meeting for August will be kept on the normal call schedule in lieu of an in-person board meeting at APA.
9. **Late breaking/Next Up**.....All
 - a. Dr. Penwell-Waines is beginning to prep the fall issue of Grand Rounds and requested any advertisements or contributions, including conference announcements, be sent in. APAHC strategic initiative may also be included this issue.
 - b. Dr. LaPaglia preparing the biannual D12 report and will be requesting updates/highlights from board members in the coming weeks.
 - c. Dr. Williams reported the Research Committee is preparing to issue a survey on the impact of COVID on administrative, leadership, practice and research changes that individuals have experience. Diversity and Equity Committee will query their members for experiences. Dr. Ward recommended reviewing the APAHC membership survey and these two initiatives may be merged.

Parked

10. **Selling ads in newsletter; selling sponsor booths for conference** Ward

Adjournment

11. **Meeting adjournment**..... Ward
 Meeting adjourned at 05:32 pm local time

Future Meetings

Next Conference Call: **Monday, August 24, 5 PM EST / 4 PM CST / 2 PM PST**