

APAHC Board Conference Call Agenda

December 7, 2020 – 5 PM EST / 4 PM CST / 2 PM PST

Call-In Info: [see calendar invite for audio and video options](#)

Present (bolded are voting members)

| | | |
|---|--|---|
| <input checked="" type="checkbox"/> Zeeshan Butt | <input type="checkbox"/> Ron Brown | <input type="checkbox"/> Lauren Penwell-Waines |
| <input checked="" type="checkbox"/> Liz Cash | <input checked="" type="checkbox"/> Heather Bruschwein | <input type="checkbox"/> Bill Robiner |
| <input type="checkbox"/> Molly Clark | <input checked="" type="checkbox"/> Phil Fizur | <input checked="" type="checkbox"/> Mariella Self |
| <input checked="" type="checkbox"/> Donna LaPaglia | <input checked="" type="checkbox"/> RoseAnne Illes | <input checked="" type="checkbox"/> Joey Yost |
| <input checked="" type="checkbox"/> Laura Shaffer | <input type="checkbox"/> Leila Islam | <input checked="" type="checkbox"/> Alexander Young |
| <input checked="" type="checkbox"/> Amit Shahane | <input type="checkbox"/> Michael Mejia | <input checked="" type="checkbox"/> John Yozwiak |
| <input checked="" type="checkbox"/> Wendy Ward | <input type="checkbox"/> Teresa Pan | |
| <input checked="" type="checkbox"/> Amy Williams | | |

Call to Order and Approval of Minutes

1. **Call to Order** **Ward**
Meeting called to order at 5:03 pm local time
2. **Review of September 2020 minutes** **Ward**
Minutes approved by the board

Old Business

3. **Apologies for the Oct board meeting cancellation** **Ward**
4. **COVID19 and DDEI webpages** **Fizur**
These pages continue to be updated and are available for members as a resource and to distribute to others as needed.
5. **Branding/logo** **Ward**
Board members encouraged to use the APAHC logo when distributing announcements to other organizations. Dr. Ward will distribute the recently updated logo files, and Dr. Cash will distribute the list of board members assigned to various APA listservs.

New Business

6. **Announcements** **Ward**
 - a. Drs. Ward and LaPaglia have been asked to meet with new D12 president, Annette LaGreca, and asked for input from board on items to discuss. Requests were made to hear about the President's view on cross-section of programming/activities.

- b. Dr. Ward learned some journal advancement strategies from a recent Oxford presentation, and will discuss those with Dr. Brown and plan for an upcoming board meeting to strategize.
 - c. Dr. Butt asked board members to reach out to colleagues to encourage nominations for the 6 APAHC awards.
7. **Annual board reports** **Ward**
These reports are designed to help board members report what has been accomplished over the past year, and to think strategically about projects and initiatives for each member's role for the coming year. These are due to Dr. Ward by Jan 4.
 8. **Conference Registration page/receipt** **Fizur**
Registration page testing is ongoing. Dr. Fizur discussed recent changes and board members reviewed on screen.
 9. **Webinars**..... **Fizur**
Dr. Pan emailed to update that the webinar committee has new member, David Topor. They are coordinating a January meeting to set up some webinar options for this year, and recently issued a call. Dr. Fizur has been researching the system and server used by D12 and found there is a somewhat-high setup fee, potential recurring fees, and the process could be labor intensive, thought the service provides added security to the content, to prevent unapproved sharing of meeting login information, live trouble shooting and technical support. Creating our own system is feasible but would require some manual labor for each webinar. Dr. Fizur will do some additional research on the level of support and costs and report back.
 10. **Donation button**..... **Ward**
This has been added to the APAHC website. An announcement will be made over the social media platforms and listservs. Donations would be tax deductible. Donations could potentially be used for trainee travel, trainee research, speaker reimbursements, DEI funds, etc., which donors can select at the time of donation. Donations to the Tribute Fund can still be made. Discussed drafting policies to determine how funds are distributed and how requests are managed.
 11. **Conference** **Self/Cash**
Programming planning is complete with all speakers confirmed. Continuing to work through registration processes and logistical considerations together with KU. Conference presentations will all be live with some concurrent programming.
 12. **Interest group reports** **Ward**
APAHC has several interest groups who will be invited to first few board meetings for 2021 to report on their work within and outside our organization.
 13. **Thank yous** **All**
Dr. Ward expressed appreciation for board members whose elected period of service is ending: Dr. Clark, Dr. Penwell-Waines, and Dr. Shahane. Dr. Robiner is extending his term as senior CFAS representative.

Parked

14. Selling ads in newsletter; selling sponsor booths for conference..... **Ward**

Future Meetings

Next Conference Call: **Monday, January 25, 2021, 10 AM EST / 9 AM CST / 7 AM PST**