

**APAHC Board Conference Call Agenda**

February 23, 2021 – 5 PM EST / 4 PM CST / 2 PM PST

Call-In Info: [see calendar invite for audio and video options](#)

**Present (bolded are voting members)**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> <b>Zeeshan Butt</b>   | <input checked="" type="checkbox"/> Ron Brown        | <input checked="" type="checkbox"/> Bill Robiner    |
| <input checked="" type="checkbox"/> <b>Liz Cash</b>       | <input type="checkbox"/> Heather Bruschwein          | <input checked="" type="checkbox"/> Mariella Self   |
| <input type="checkbox"/> Leila Islam                      | <input checked="" type="checkbox"/> Phil Fizur       | <input checked="" type="checkbox"/> Joey Yost       |
| <input checked="" type="checkbox"/> <b>Donna LaPaglia</b> | <input type="checkbox"/> RoseAnne Illes              | <input checked="" type="checkbox"/> Alexander Young |
| <input checked="" type="checkbox"/> <b>Laura Shaffer</b>  | <input checked="" type="checkbox"/> Michael Mejia    | <input checked="" type="checkbox"/> John Yozwiak    |
| <input checked="" type="checkbox"/> <b>Wendy Ward</b>     | <input checked="" type="checkbox"/> Ashley Junghans- |   |
| <input checked="" type="checkbox"/> <b>Amy Williams</b>   | Rutelonis  |   |
| <input checked="" type="checkbox"/> <b>Sasha Zagoloff</b> | <input type="checkbox"/> Teresa Pan                  |   |

**Call to Order and Approval of Minutes**

1. **Call to Order** ..... **Ward**  
Meeting called to order at 05:02 pm local time
2. **Review of January 2021 minutes** ..... **Ward**  
Minutes approved by the board

**New Business**

3. **Budget** ..... **Zagoloff**  
Continuing to work on transitioning accounts from Dr. Shahane to Dr. Zagoloff. Will update on first quarter balances compared to budget in future board meeting. Dr. Zagoloff has been working diligently with conference planners to ensure registration payments are correct and accounted for.
4. **Fundraiser** ..... **Young**  
APAHC branded items have been created to raise funds. Minimums have already been sold for two of the branded items offered. Discussed advertising during the upcoming conference on transition slides and in conference program book. Dr. Young will create a PPT slide for this purpose.
5. **Div 12 Update**..... **LaPaglia**  
Div 12 discussing lowering membership fee due to decreases in membership. APAHC received \$1000 for turning in tax information ahead of deadline. All announcements made through D12 listserv are free, which is a benefit for APAHC. D12 President Dr. LaGreca has initiatives involving more integration between sections of D12. Dr. LaPaglia will make some announcements over the listserv regarding the D12 benefits. The Editor of Clinical Psychology Science and Practice is seeking topics

for special issue from sections. Baord discussed that this should not be in conflict with APAHC's journal. Research Committee will discuss topics and process for submitting on upcoming call.

6. **APAHC board manual proposed edit for Editor and new Web Committee ..... Ward**
  - a. Dr. Fizur drafted a description for the new Web Committee, which the board reviewed. Board voted to approve.
  - b. The Presidential Trio drafted a description for an JCPMS Editor nominations committee. While Springer makes the final decision, they would allow us to submit a panel of nominees for consideration. Dr. Brown discussed the status of the journal and current submission load, working operations with the publisher Springer, and a potential transition year to allow his term to overlap with the incoming editor. An edit was suggested that the candidates also detail prior editorial and publication experiences. Board voted to approve with this edit.
7. **Awards process ..... Butt**  
 Committee has selected winners for this year. A record number of nominations were received this year. Recommendations from this process include: development of a rubric to streamline decision making; revisiting whether 1-2 page recommendation letters are long enough, especially for distinguished career nominees. Awards committee will work to developing these.
8. **Conference .....Self; Cash**  
 Planning is progressing with 216 registrants confirmed. Logistics are being worked out with KU currently. No needs from board members identified at this time.
9. **Annual board reports ..... Ward**  
 Committees' strategic plans have increased in breadth and depth over the past year. Board members were reminded they are responsible for reading all reports. Discussed request from Membership Committee report to generate ideas for recruiting and retaining members. Suggestions included: targeting advertisements at interns and postdocs who are thinking actively about academic health center careers; inviting potential members as guests to some membership calls. Discussed development of strategies for tracking membership numbers across years to inform strategies for potential intervention points.

### Old Business

10. **COVID19 and DDEI webpages ..... Fizur**
11. **Donation button.....Zagoloff**
12. **Hot off the press info..... All**

### Parked

13. **Selling ads in newsletter; selling sponsor booths for conference..... Ward**

**Adjournment**

14. **Meeting adjournment** ..... **Ward**  
Meeting adjourned at 6:00 pm local time

**Future Meetings**

Next Conference Call: **Tuesday, March 23, 5 PM EST / 4 PM CST / 2 PM PST**