

APAHC Board Conference Call Agenda

March 23, 2021 – 5 PM EST / 4 PM CST / 2 PM PST

Call-In Info: [see calendar invite for audio and video options](#)

Present (bolded are voting members)

<input checked="" type="checkbox"/> Zeeshan Butt	<input checked="" type="checkbox"/> Virginia Andersen	<input checked="" type="checkbox"/> Bill Robiner
<input checked="" type="checkbox"/> Liz Cash	<input checked="" type="checkbox"/> Ron Brown	<input type="checkbox"/> Mariella Self
<input type="checkbox"/> Leila Islam	<input checked="" type="checkbox"/> Heather Bruschwein	<input checked="" type="checkbox"/> Joey Yost
<input checked="" type="checkbox"/> Donna LaPaglia	<input checked="" type="checkbox"/> Phil Fizur	<input checked="" type="checkbox"/> Alexander Young
<input checked="" type="checkbox"/> Laura Shaffer	<input type="checkbox"/> RoseAnne Illes	<input checked="" type="checkbox"/> John Yozwiak
<input checked="" type="checkbox"/> Wendy Ward	<input checked="" type="checkbox"/> Michael Mejia	
<input checked="" type="checkbox"/> Amy Williams	<input type="checkbox"/> Ashley Junghans-	
<input checked="" type="checkbox"/> Sasha Zagoloff	Rutelonis	

Call to Order and Approval of Minutes

1. **Call to Order** **Ward**
Meeting called to order at 05:03 pm local time
2. **Review of February 2021 minutes** **Ward**
Minutes approved by the board

New Business

3. **Announcements** **Ward/Butt**
 - a. Virginia Andersen has been newly appointed as Education Committee Chair. Committee Goals for 2021 were reviewed.
 - b. Dr. Illes is stepping down as Diversity Co-Chair. Michael Mejia is inquiring with others to take over the role of Co-Chair for the remainder of the 2021 term.
4. **Conference** **Self/Cash**
 - a. The biennial virtual conference was a success. CE surveys and conference evaluation survey have been sent to registrants. Conference webpage is live for registrants. Current co-chairs are working up a planning manual to be passed along to new co-chairs. Dr. Robiner will be ending his SurveyMonkey account and will need to hand off management of those surveys to another individual. He will archive the data for future analysis. Dr. Fizur can manage future surveys through the APAHC website.
 - b. Dr. Ward discussed suggestions for holding an APAHC conference every year. While an in-person version would be difficult to coordinate, holding virtual conferences on even years may be an option. Board discussed that this would likely need to be planned by a separate committee from the in-person conference committee; virtual platform may be shorter, not holding talks on

weekends or early mornings to accommodate registrants on the west coast; virtual bootcamps could be shortened to just a booster to follow-up with prior participants. A group of board members will discuss separately and make a proposal to the full board at a future meeting.

5. **Research Committee Survey..... Williams**
Research Committee has observed that psychologists seem to be busier than medical colleagues in their current work environments. Committee developed a survey to distribute over APAHC listserv or direct to members. Board members were sent the survey for review. APA allows survey distribution as this falls in the QI/membership survey exemption category. Will coordinate distribution to avoid overlap with broader membership survey that goes out every 5 years.
6. **Fundrasier Young**
A total of 64 items were sold, totalling \$544 in donations. Purchased items are starting to arrive. This initiative viewed as a community building piece. The same vendor was recommended for future fundraisers.
7. **Budget and Donation Button.....Zagoloff**
 - a. Annual budget and preliminary conference income were reviewed. Accounts have been transitioned from Dr. Shahane to Dr. Zagoloff. Will work with Dr. Williams (Conference Registration Chair) to reconcile conference income.
 - b. Donation funds were discussed by Finance Committee. No specific initiatives were identified; general donation as single option was decided upon for the current time. Separate tribute fund that was previously established will remain. Motion was put before the board and approved.
8. **Website Updates..... Fizur**
 - a. Dr. Fizur has been working with web developers to clean up website back to remove some plug-ins that are no longer in use. If any functionality changes have adversely affected pages, Dr. Fizur asked board members to alert him directly.
 - b. A new plugin could be installed that would allow us to host webinars. The PageMasters developers would train on the functionality. This would carry a \$500 fee to accomplish. Motion was put forward and approved by the board.
9. **Special Issue in Div 12 Journal LaPaglia**
Wendy Ward asked board members to continue to consider how APAHC might contribute, and asked Research Committee to discuss at their next meeting.
10. **Board Retreat..... Ward**
Given the challenges of this year, and limited time available to hold longer board meetings at APAHC and APA conferences this past year. Dr. Ward proposed an in-person retreat in a central location. Board was supportive; Dr. Ward will convene a small number of board members to begin planning safe ways to accomplish.

11. Hot off the Press Info..... All

Dr. Robiner discussed that CFAS representatives were asked to sign on to AAMCs initiative on supporting residency slots in teaching hospitals. Responses to this request were sent to APA and Division 12 as the APAHC parent organizations, but have not yet been received. Dr. Ward will follow-up with advocacy council on this.

Old Business

12. COVID19 and DDEI webpages Fizur

Parked

13. Selling ads in newsletter..... Ward

Adjournment

14. Meeting adjournment Ward

Meeting adjourned at 06:04 pm local time

Future Meetings

Next Conference Call: **Tuesday, April 27, 5 PM EST / 4 PM CST / 2 PM PST**