

APAHC Board Conference Call Agenda

FEB 21– 5 PM EST / 4 PM CST / 2 PM PST

Call-In Info: see calendar invite for audio and video options

Present (bolded are voting members)

<input checked="" type="checkbox"/> Laura Shaffer	<input checked="" type="checkbox"/> Gina Andersen	<input type="checkbox"/> Sunnye Mayes
<input checked="" type="checkbox"/> Wendy Ward	<input type="checkbox"/> Annie Bradford	<input checked="" type="checkbox"/> Ashley Rhodes
<input checked="" type="checkbox"/> Liz Cash	<input type="checkbox"/> Ron Brown	<input type="checkbox"/> William Robiner
<input checked="" type="checkbox"/> Leila Islam	<input checked="" type="checkbox"/> Sebastián Del Corral	<input checked="" type="checkbox"/> Amit Shahane
<input type="checkbox"/> Donna LaPaglia	Winder	<input checked="" type="checkbox"/> Lindsay Smart
<input checked="" type="checkbox"/> Amy Williams	<input checked="" type="checkbox"/> Phil Fizur	<input checked="" type="checkbox"/> Joanna Yost
<input checked="" type="checkbox"/> Alexander Young	<input checked="" type="checkbox"/> Gabriela Gibson-López	<input checked="" type="checkbox"/> John Yozwiak
<input checked="" type="checkbox"/> Sasha Zagalloff	<input type="checkbox"/> Staci Grant	
	<input type="checkbox"/> Ashley Junghans-	
	Rutelonis	
	<input checked="" type="checkbox"/> Ronn Johnson	

Call to Order, Approval of Minutes, and New Business

1. **Call to Order RECORDING**.....Shaffer

Dr. Shaffer called the meeting to order at 4:02pm

2. **Review of last month's minutes**.....Shaffer

Minutes were approved from January board meeting

3. **Announcements/Kudos**.....Shaffer

Dr. Shaffer gave kudos to Dr. Zagalloff for running her first race.

4. **Reports**.....Shaffer

Dr. Shaffer gave appreciation to Dr. Young for putting together board reports. Dr. Shaffer would like to continue to use reports to encourage collaboration between different committees.

5. **APAHC Surveys**.....Yozwiak/Williams

Dr. Yozwiak reported an update for managing surveys for the listserv. Submitting surveys for internal members will continue to follow the same process as external requests for surveys looking to utilize the listserv for information. The application for this is on the landing page of the website for the listserv. Dr. Williams reports one application has been successfully reviewed and posted. There is one application that is currently in progress. Dr. Shaffer noted these requests will continue to be bundled in monthly emails rather than multiple ones over time.

6. Website Updates.....Fizur

Dr. Fizur reported some website difficulties such as renewal emails and difficulty with webinar system related to Page Crafter. Dr. Fizur raised the question of what the future should look like with Page Crafter for the APAHC website and web service. Discussion about past use of Page Crafter and current agreement with the service. Discussion about searching for a new website provider. Dr. Shaffer noted that a specific folder has been established for contracts for APAHC on the boards google drive.

7. Membership Updates.....Rhodes/Gibson-Lopez

Dr. Rhodes reported due the difficulties with the website membership renewal has not been even. Membership committee is working to email individual members that did not renew or possibly receive the renewal email if they are interested in renewing their membership.

8. Education and Training Updates.....Andersen

Dr. Anderson reported that a research panel will be the next offering from the Education and Training Committee. Dr. Anderson reported there will be a training on webinar facilitation in the near future.

9. Introductions.....All

Continued introductions between board members

Old Business

10. Honorarium Policy.....Zagaloff

Dr. Zagaloff reported that the finance committee has taken up this discussion. A proposal was made by Dr. Zagaloff to not offer honoraria at this time for talks or webinars. Discussion about this proposal occurred between board members.

Parked

11. Virtual/Actual retreat.....Shaffer

12. Selling ads in newsletter.....Junghans-Rutelonis
13. Diversity award honoring John.....Ward